



كليات التقنية العليا  
HIGHER COLLEGES OF TECHNOLOGY

## Create & Use Your Own Teaching Website

**BJORN CANDEL – FUJAIRAH MEN'S COLLEGE**



# Today's Presentation

- Intro and guided tour of my teaching website
- Hands-on workshop where you can build your own teaching website

*NB. Step-by-step instructions are included in the PowerPoint*



# But before we start...

Go to [www.kahoot.it](http://www.kahoot.it)



# Here are some different ways to communicate with your students and deliver your classes



# 7 advantages of creating your own open class website

1. No apps to download for students
2. No passwords to remember
3. Opens on any device connected to the Internet
4. You have full control over page organisation and navigation
5. Easy to make visually striking & appealing
6. Easy to share with others
7. Easy to collect assignments & projects

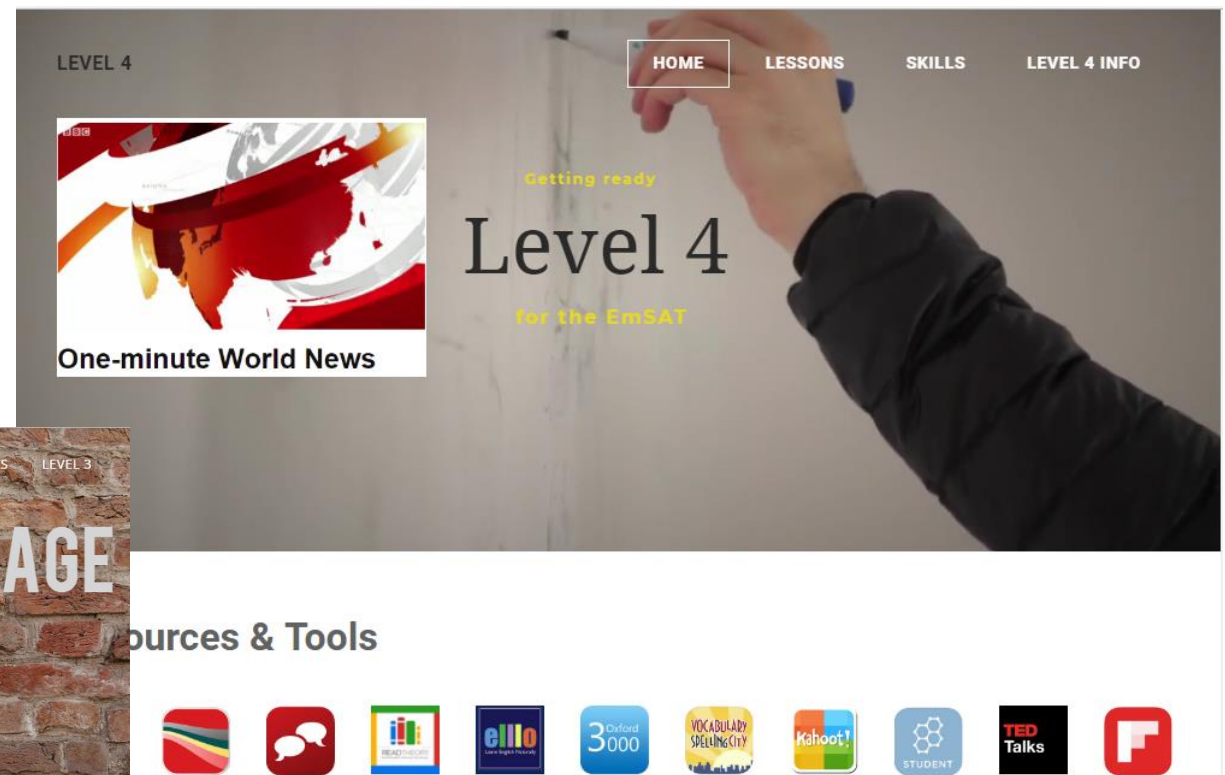
## 3 disadvantages of using an open class website

1. No tracking
  - Except for number of views!
2. No built-in annotation tool
3. No shared space for collaboration
  - Except forums and blogs!

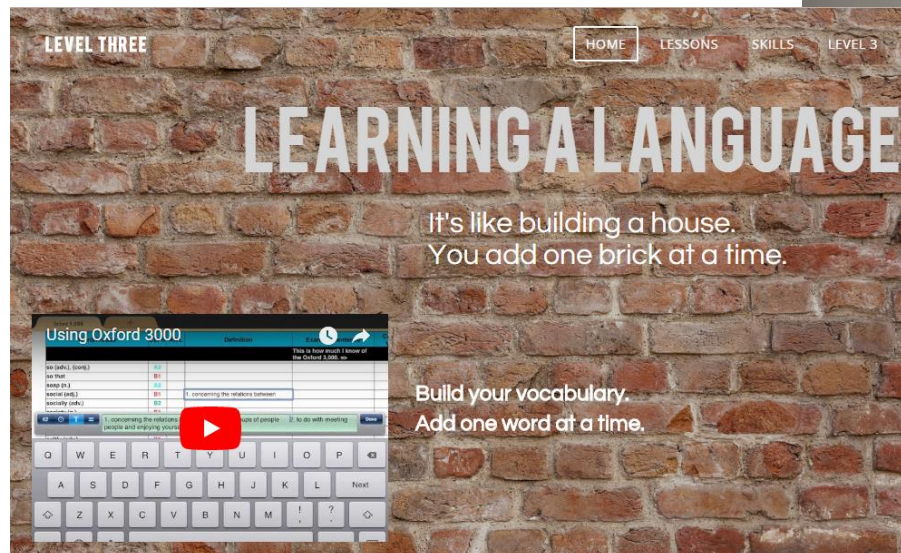
# Using a Teaching Website

Check these ones out!

- <http://level-three.weebly.com/>
- <http://levelfour.weebly.com/>

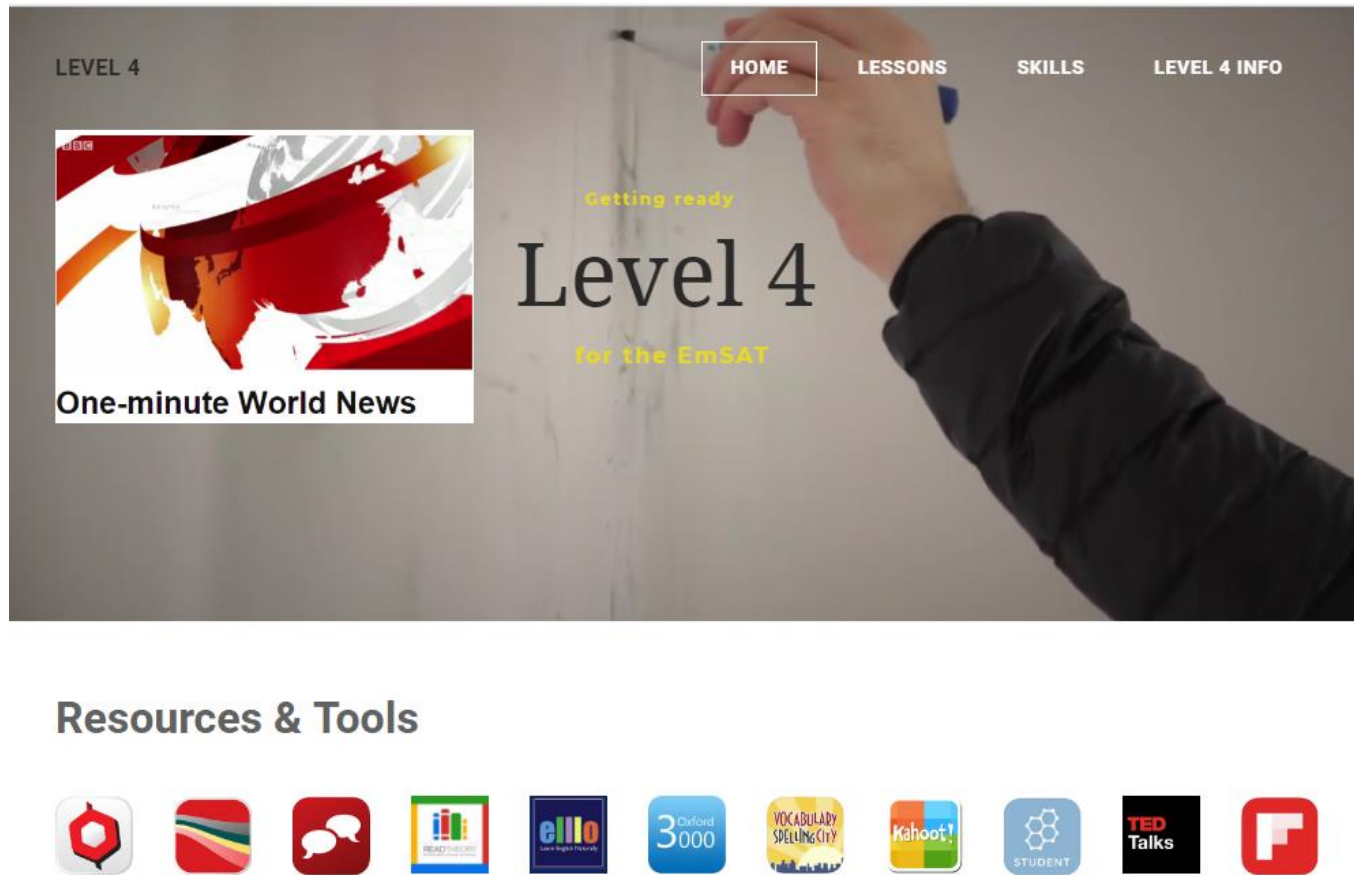


The screenshot shows a website for 'Level 4' preparation. The header includes 'LEVEL 4' and navigation links for 'HOME', 'LESSONS', 'SKILLS', and 'LEVEL 4 INFO'. A hand is shown writing on a whiteboard. The main content area features a video player with a red and white abstract background, titled 'One-minute World News'. Below the video, the text reads 'Getting ready Level 4 for the EmSAT'. At the bottom, there is a section titled 'Resources & Tools' with icons for various educational resources: a globe, a speech bubble, a bar chart, 'ello', 'Oxford 3000', 'VOCABULARY SPELLING CITY', 'Kahoot!', 'STUDENT', 'TED Talks', and a red square icon.



The screenshot shows a website for 'Level Three' with a brick wall background. The header includes 'LEVEL THREE' and navigation links for 'HOME', 'LESSONS', 'SKILLS', and 'LEVEL 3'. The main heading is 'LEARNING A LANGUAGE'. Below it, the text reads 'It's like building a house. You add one brick at a time.' and 'Build your vocabulary. Add one word at a time.' A video player is embedded, showing a screen with the title 'Using Oxford 3000' and a keyboard overlay.

# Let me give you a guided tour!














LEVEL 4

HOME LESSONS SKILLS LEVEL 4 INFO

Getting ready  
**Level 4**  
for the EmSAT

One-minute World News

Resources & Tools



# Build Your Own Teaching Website

1. Sign Up & Choose a Theme
2. Edit and Add Text
3. Add Images
4. Expand and Organise Your Page Structure
5. Build Your Own Template Page and Duplicate It
6. Add Files and Links
7. YouTube Videos and Photo Galleries
8. Layout Issues
9. Collecting Assignments & Projects
10. Set Up Websites for your Students!

Sign Up and Choose a Theme

01



# Sign Up @ <https://education.weebly.com>

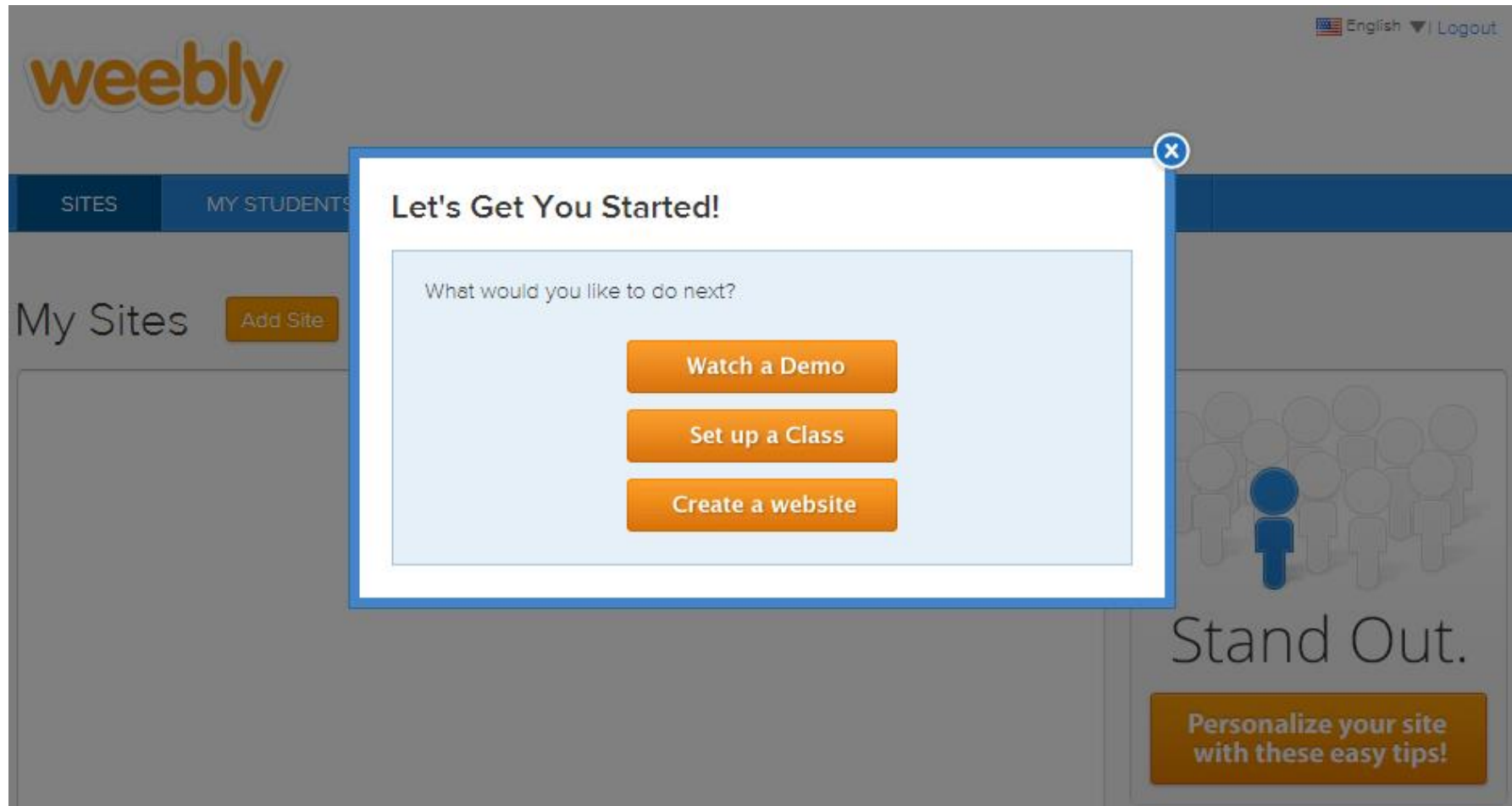


The screenshot shows the Weebly for Education website. At the top left is the Weebly logo with the text "weebly for education". To its right is a message box that says "Please log-in to access that page." Further right is a login form with fields for "Username" and "Password", a "Remember Me" checkbox, a "Forgot PW" link, and a "log in" button. Below the logo is a navigation menu with links for "Home", "Features", "Blog", "Support", "About Us", and "Contact Us". The main content area has a blue background with the text "Create a Free Class Website and let your students build sites too". Below this text is an illustration of a laptop displaying a website, a red apple, and a chalkboard with the equation  $3+4=7$ . To the right of the main content is a "Get started here." section with a "Log-in" link for existing users, and fields for "Username", "Password", and "Email". There is also a checkbox for "I accept the terms of service" and a large orange "Sign Up" button.

## What can I do with Weebly?

- Easily create a classroom website & blog
- Manage your students' accounts
- Accept homework assignments online
- Keep your parents up to date

# First, select **Create a website**



English | Logout

**weebly**

SITES MY STUDENTS

My Sites [Add Site](#)

**Let's Get You Started!**

What would you like to do next?

- [Watch a Demo](#)
- [Set up a Class](#)
- [Create a website](#)

Stand Out.

Personalize your site with these easy tips!



# Next, Choose a Theme

## Choose a Theme

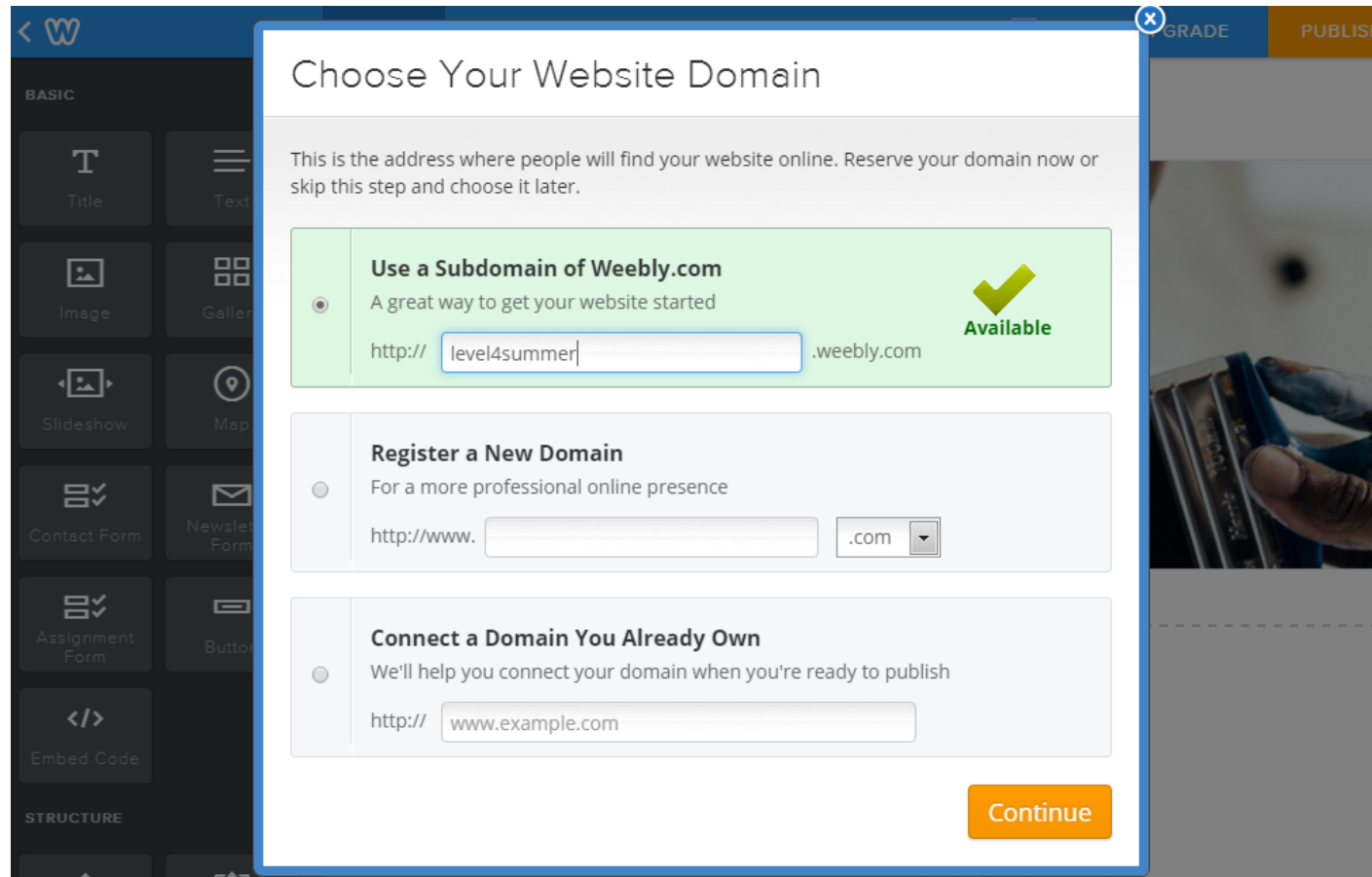
You can easily change this later. Any theme can have a Store or Blog.

[Featured](#) [Online Store](#) [Business](#) [Portfolio](#) [Personal](#) [Event](#)

[Blog](#)



## After that, decide on a **Subdomain Name**



The screenshot shows the Weebly website creation interface. A dialog box titled "Choose Your Website Domain" is open, providing instructions and options for domain selection. The background shows a sidebar with various website elements like Text, Image, Gallery, Sideshow, Map, Contact Form, Newsletter Form, Assignment Form, and Button, and a main workspace with "GRADE" and "PUBLISH" buttons.

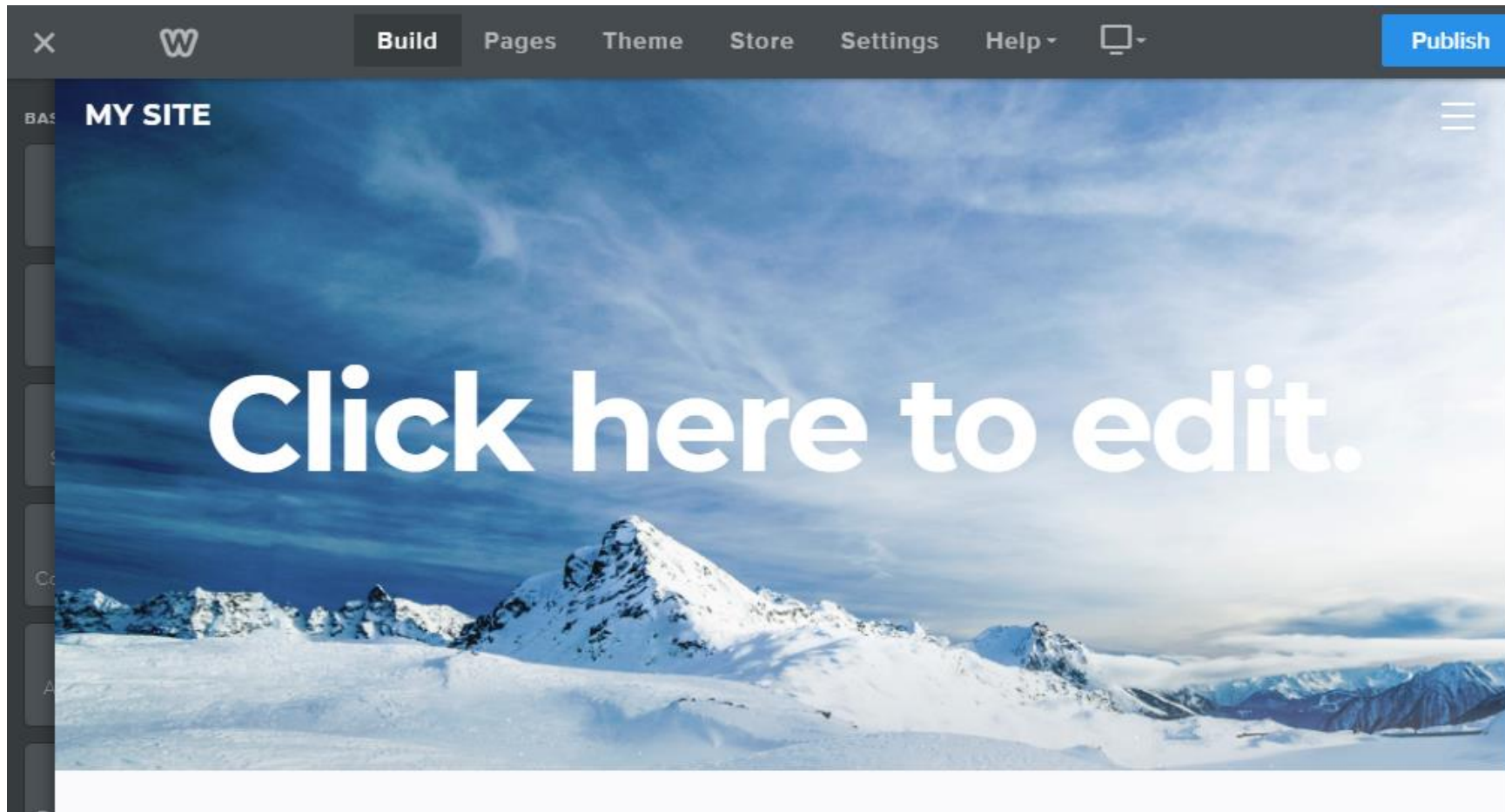
**Choose Your Website Domain**

This is the address where people will find your website online. Reserve your domain now or skip this step and choose it later.

- Use a Subdomain of Weebly.com**  
A great way to get your website started  
http://  .weebly.com **Available**
- Register a New Domain**  
For a more professional online presence  
http://www.  .com
- Connect a Domain You Already Own**  
We'll help you connect your domain when you're ready to publish  
http://

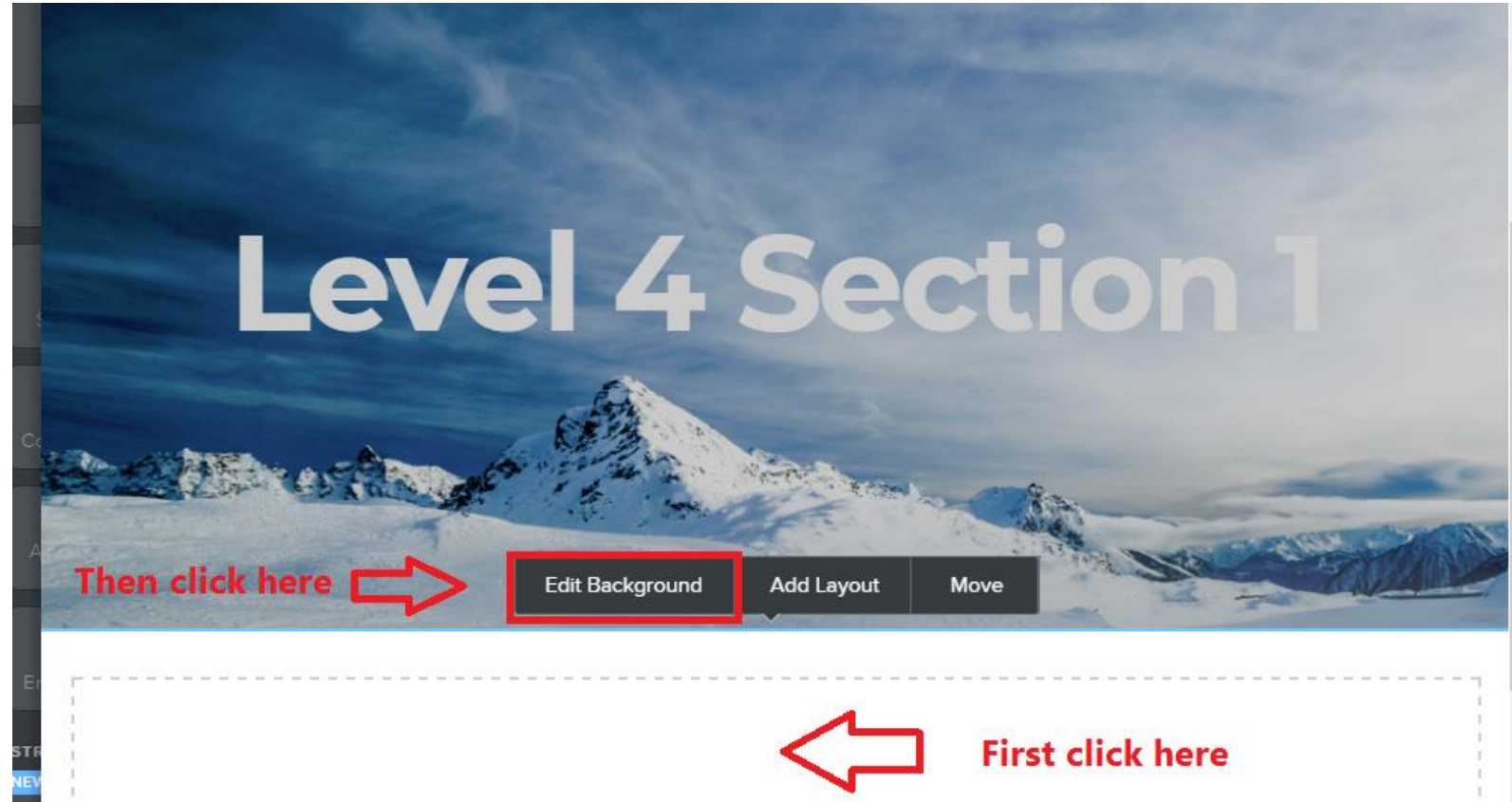
**Continue**

# You've now got a website with a web address



# If you want to change your background image

1. Click below the current image
2. Click on Edit Background
3. Choose Image or Video and make your selection

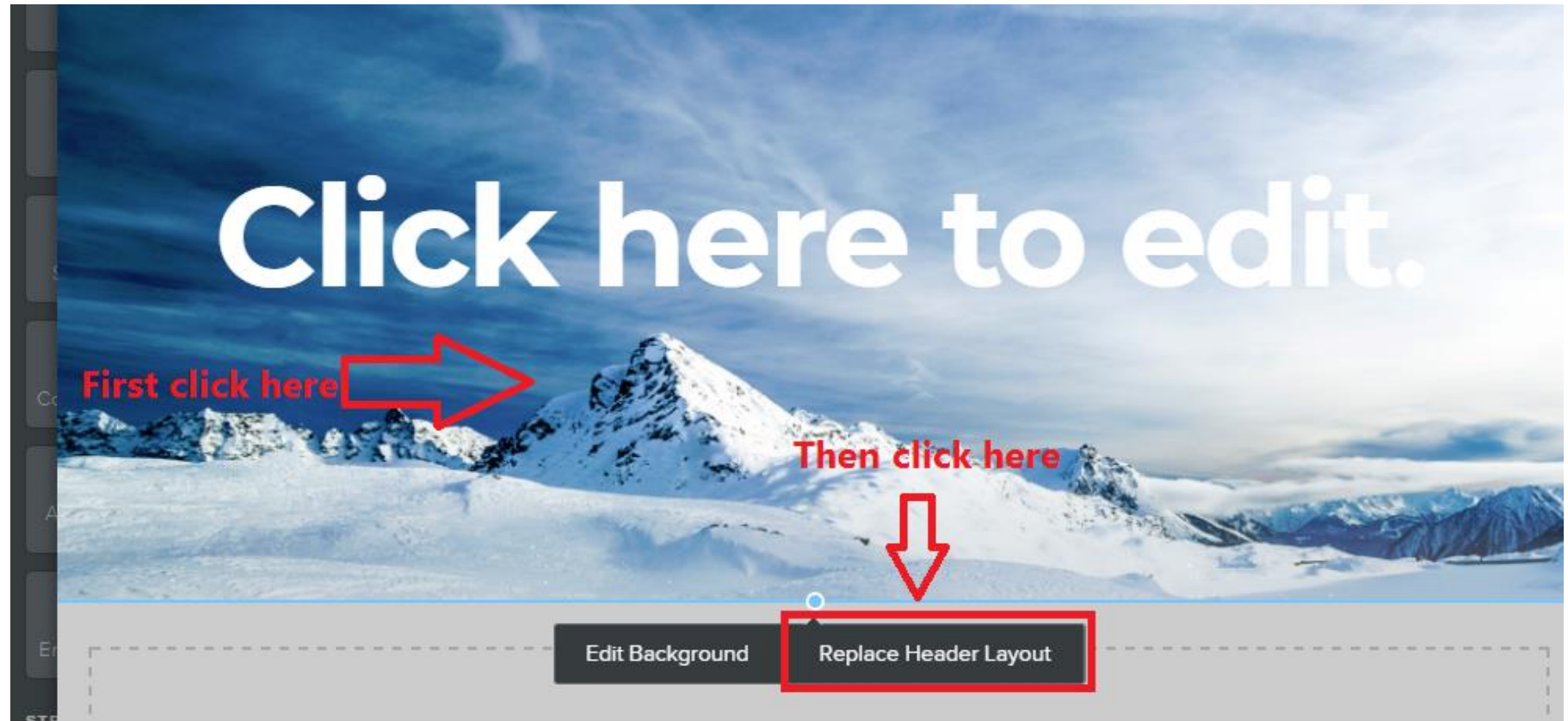




# If you want to change the layout of your landing page

1. Click on the main image
2. Click on Replace Header Layout
3. Select a new layout

**NB.** It might be easier to choose a new theme with a landing page you like better

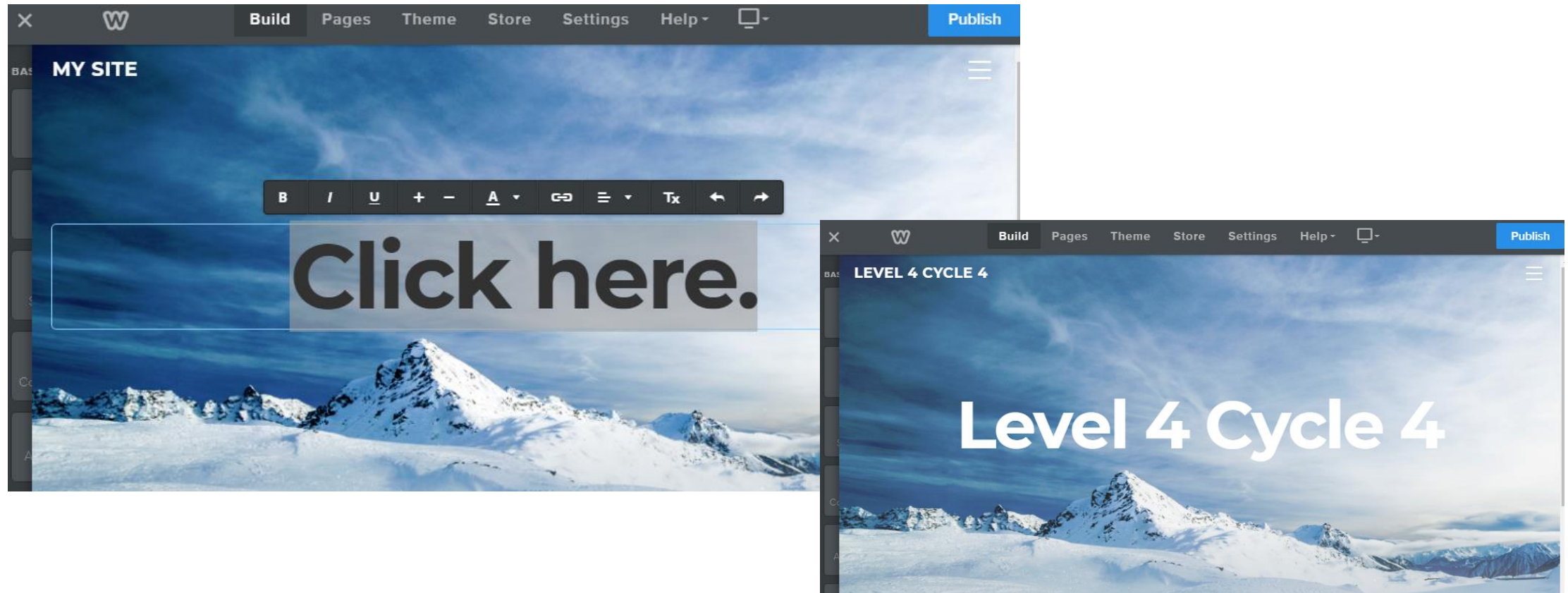


Edit and Add Text

02

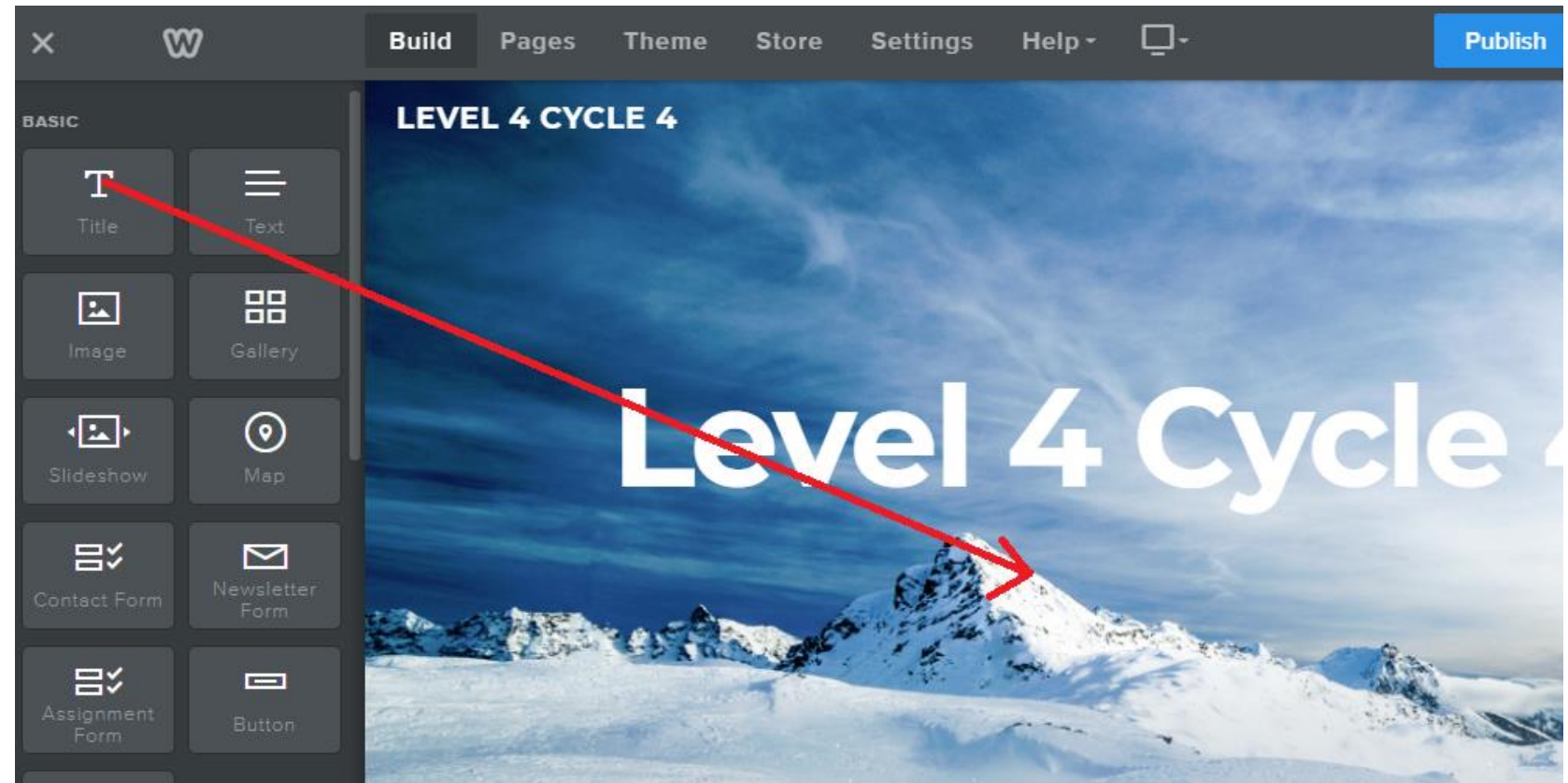


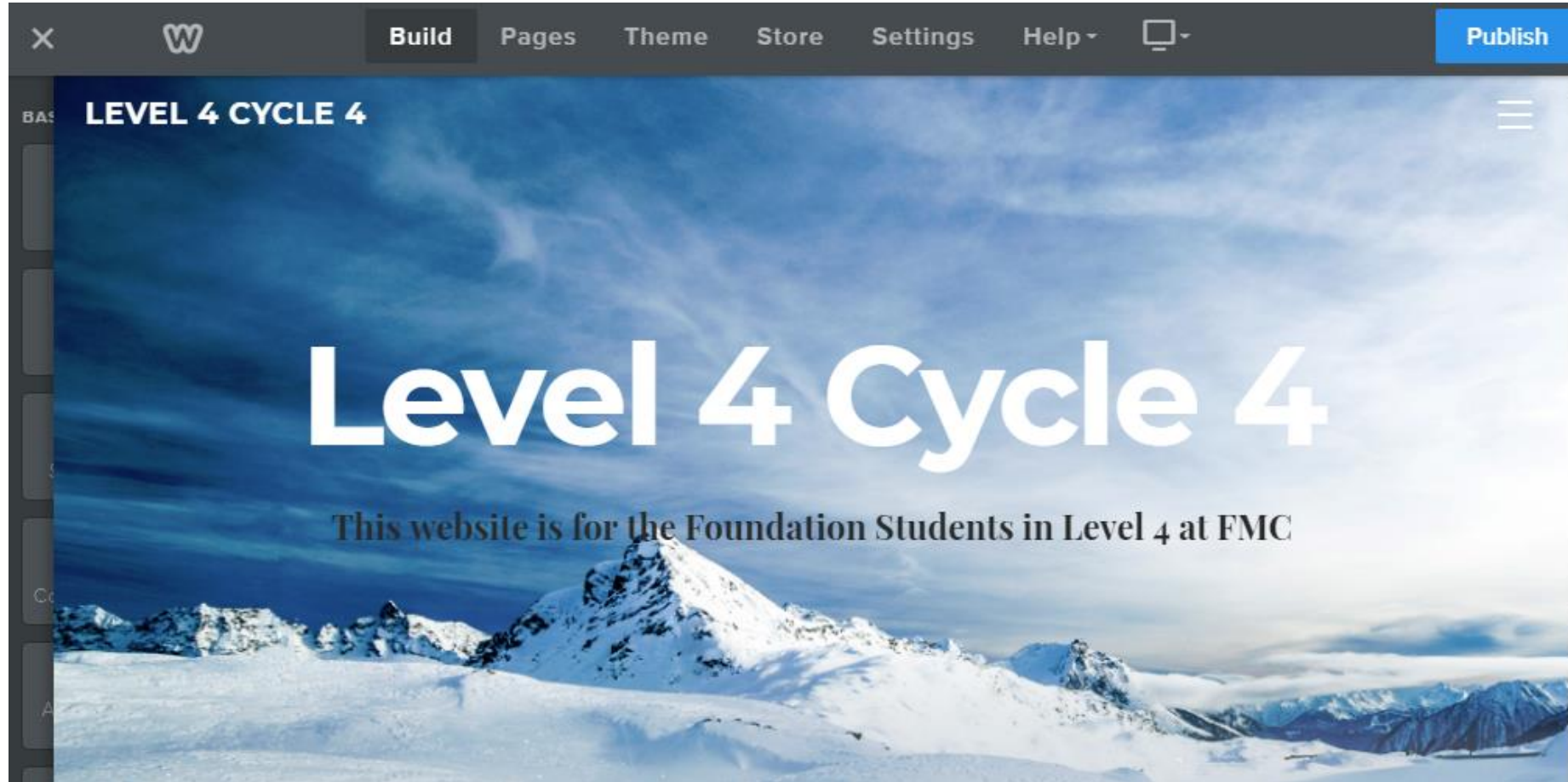
# Highlight and Edit any template text



## Drag a text tool to where you want it on the page

1. Type your text
2. Select your text and use editing tools to change font size, colour and attributes like bold and italic







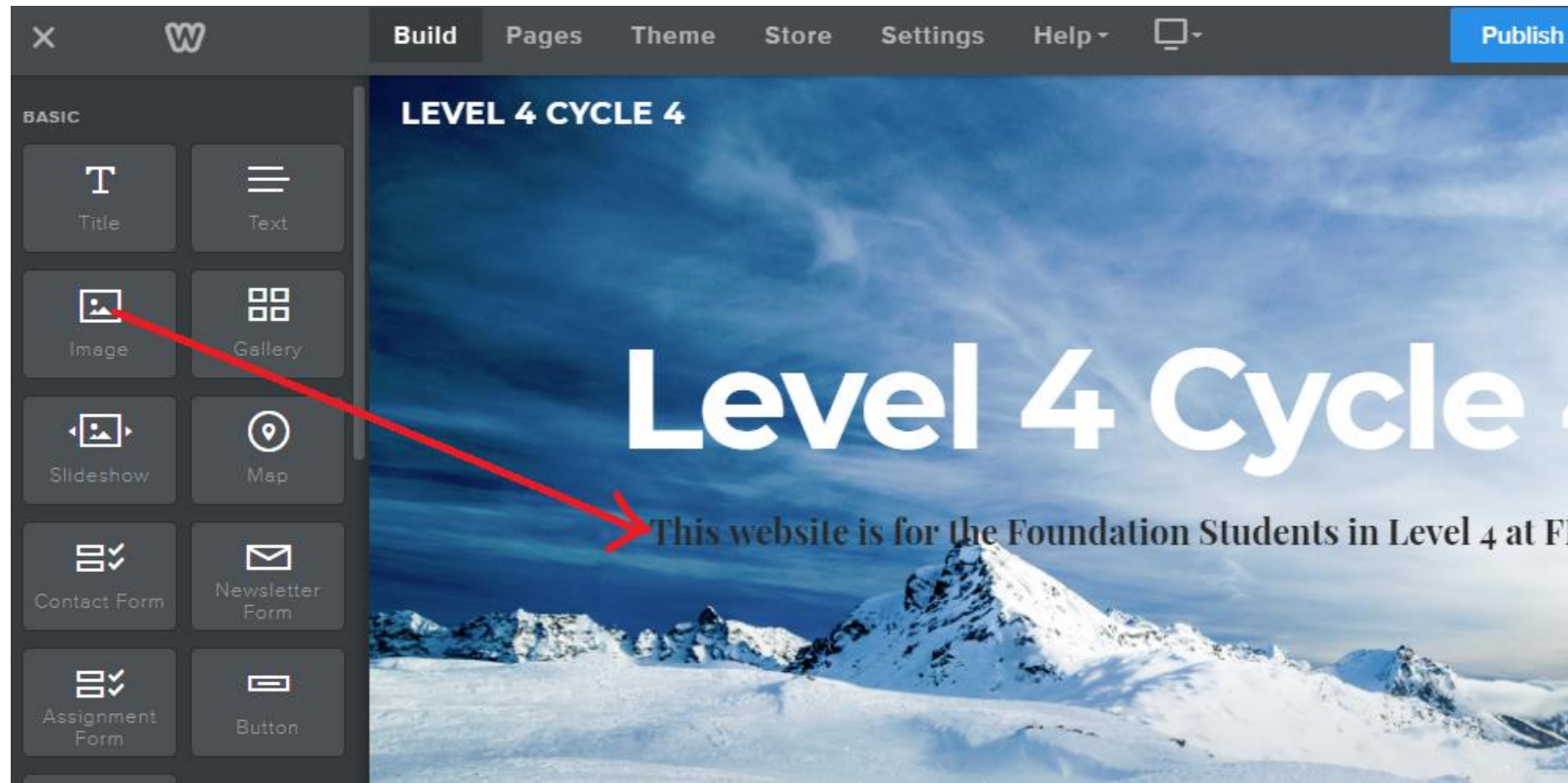
Add Images

03



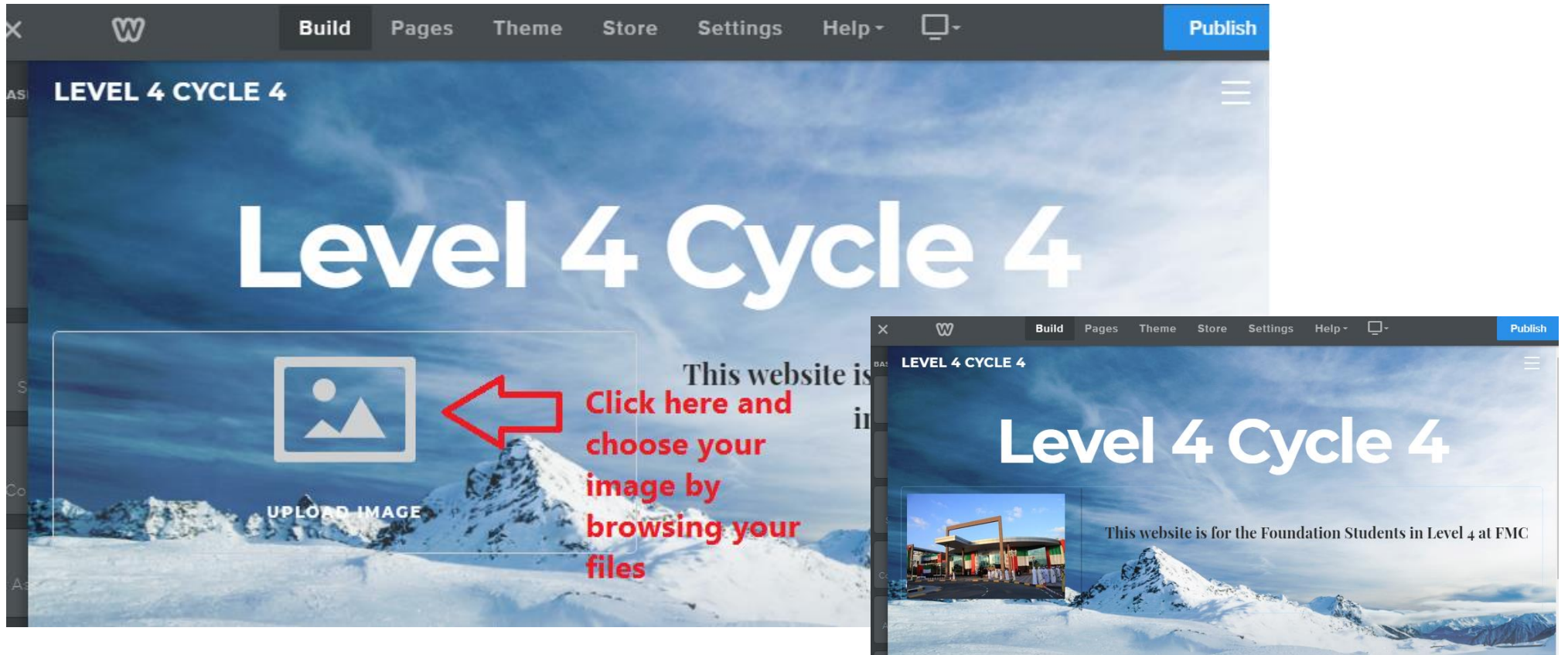
## Drag the image tool to where you want it on the page

A blue line appears and indicates where the image will be placed as you move the mouse around the page



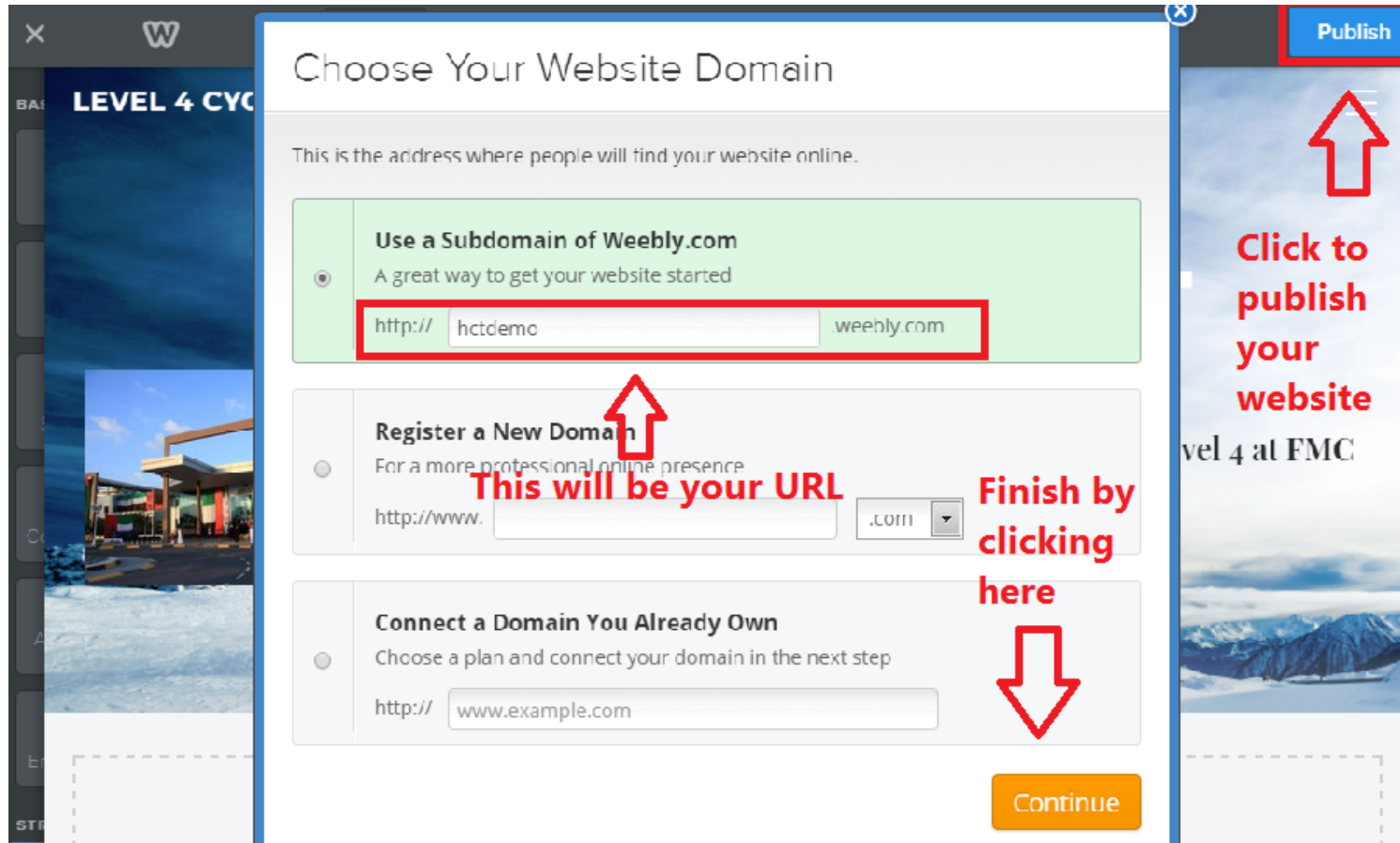
# Click on the image icon and use the file browser to locate your image

Resize the image if needed!





# It's time to publish your website!

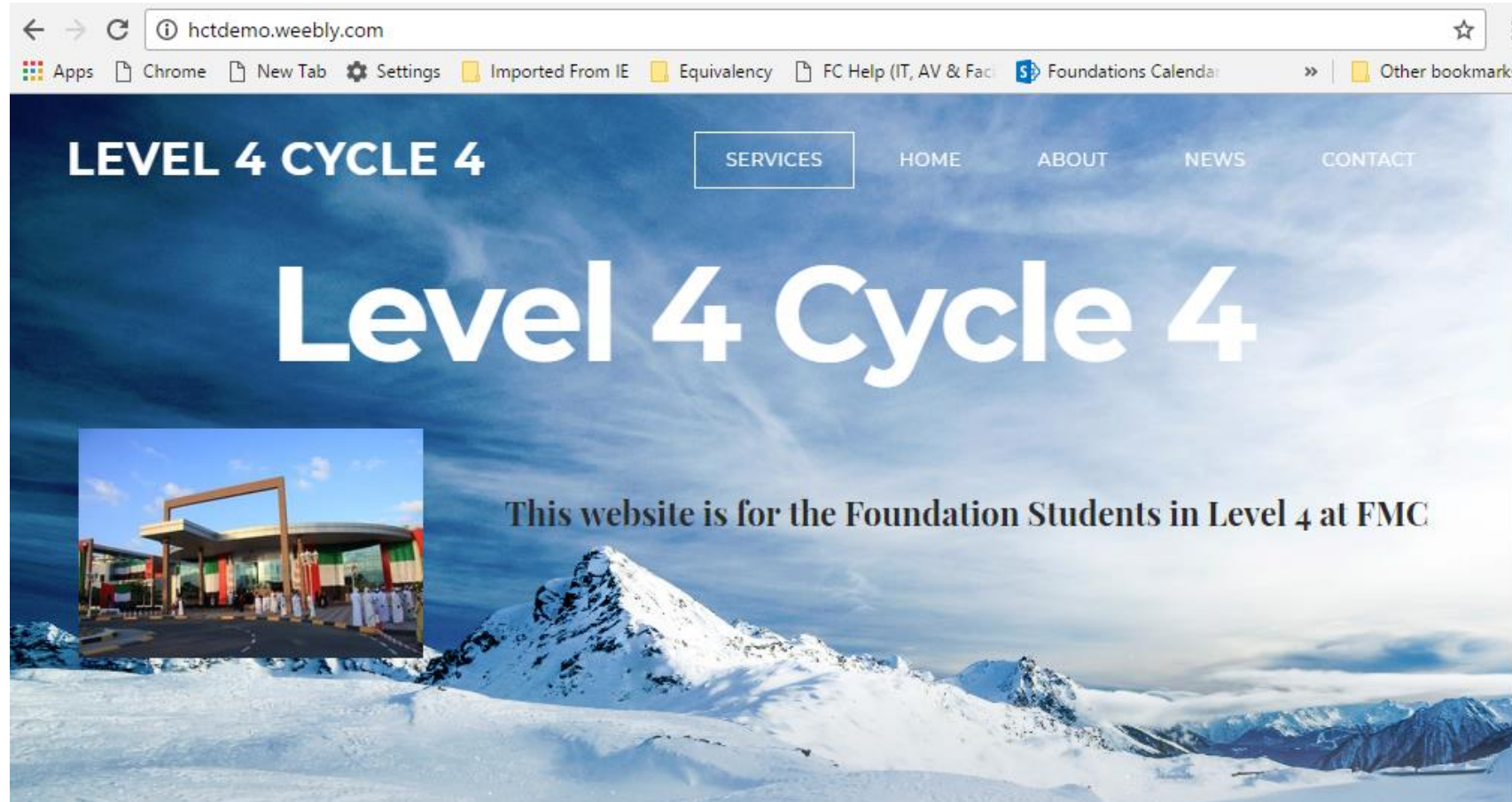


The screenshot shows the 'Choose Your Website Domain' dialog box in Weebly. It has three main options:

- Use a Subdomain of Weebly.com**: A great way to get your website started. The URL field shows `http:// hctdemo weebly.com`. A red box highlights the `hctdemo` part, and a red arrow points to it with the text **This will be your URL**.
- Register a New Domain**: For a more professional online presence. The URL field shows `http://www. .COM`. A red arrow points to the domain field with the text **Finish by clicking here**.
- Connect a Domain You Already Own**: Choose a plan and connect your domain in the next step. The URL field shows `http:// www.example.com`.

At the bottom right of the dialog is a **Continue** button. On the right side of the dialog, there is a **Publish** button in a blue box, with a red arrow pointing to it and the text **Click to publish your website**. The background of the dialog shows a preview of a website with the text 'LEVEL 4 CYC' and 'vel 4 at FMC'.

<http://hctdemo.weebly.com/>

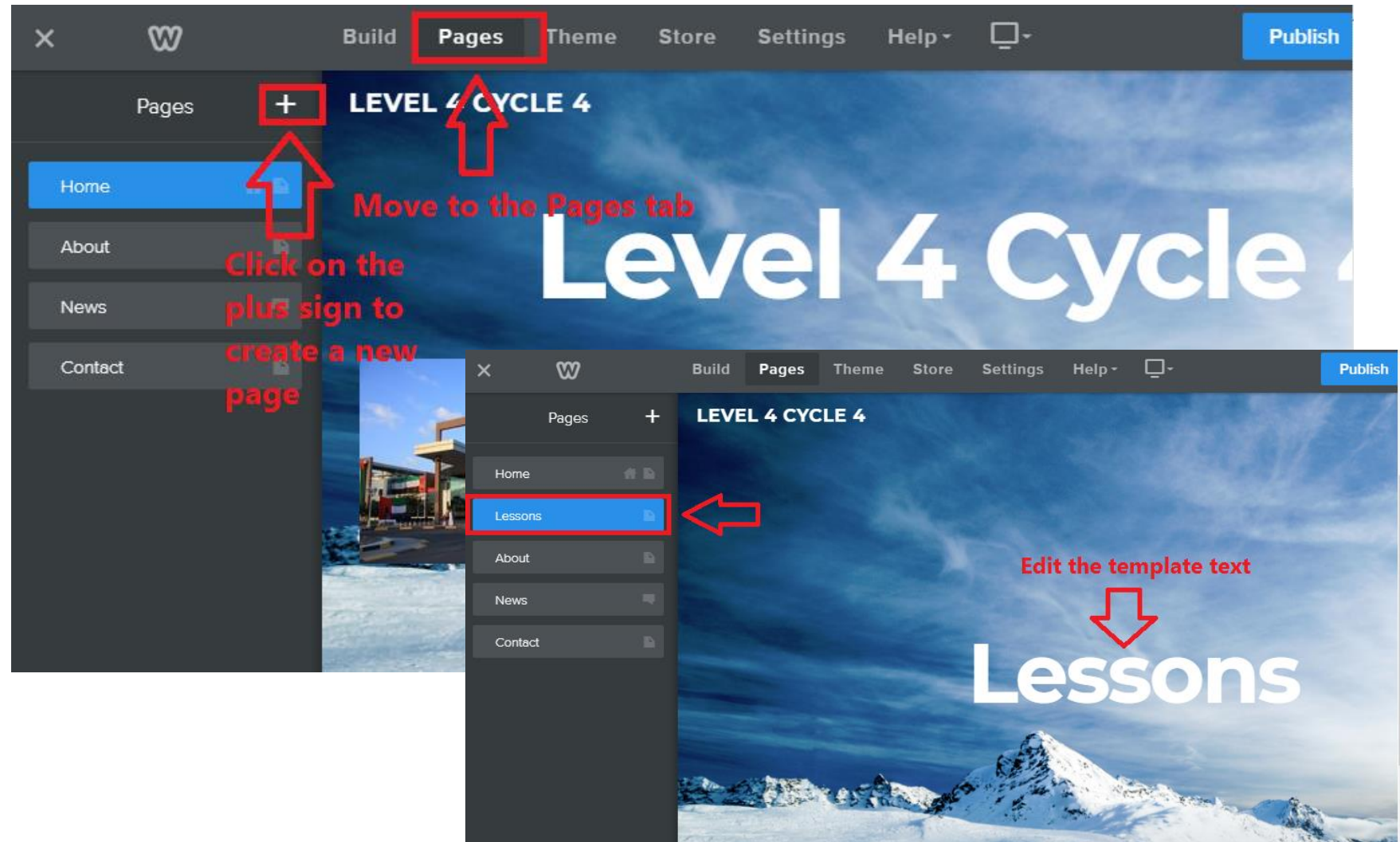


## Expand and Organise Your Page Structure

# 04

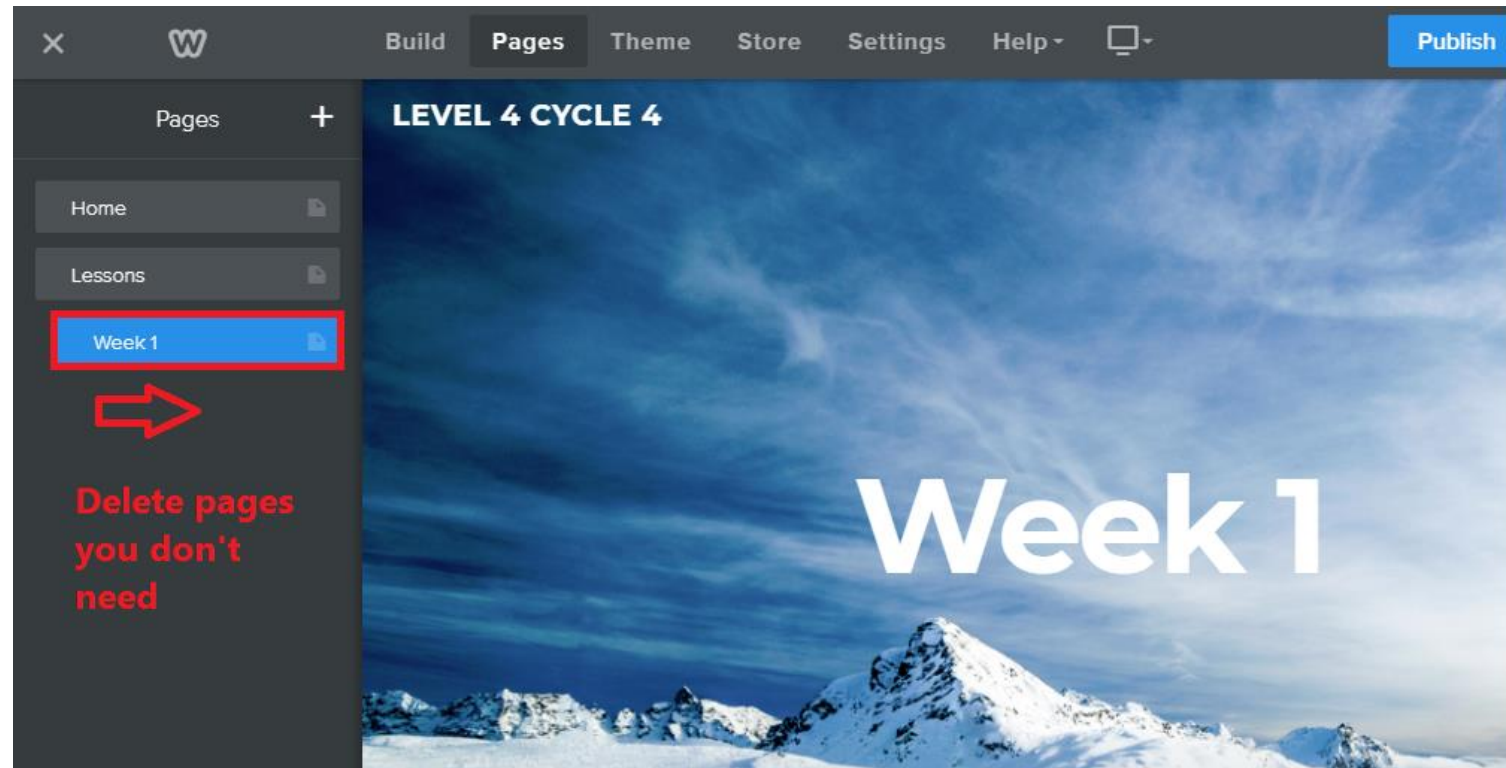


1. Using the **Pages** tab, click on the + sign
2. Choose **Standard Page**
3. Call it *Lessons*
4. Click **Done**
5. Change the template page title to *Lessons*
6. Move it up in the pages list and put it under your **Home** page



# Adding Pages – New Subpage

1. Using the **Pages** tab, click on the + sign
2. Choose **Standard Page**
3. Call it *Week 1*
4. Click **Done**
5. Change the template page title to *Week 1*
6. Move it up in the pages list and put it under your **Lessons** page
7. Pull it slightly to the right to make it a subpage



You now have two main pages and one subpage



The screenshot shows a website header for 'LEVEL 4 CYCLE 4'. The main title 'Level 4 Cycle 4' is prominently displayed in white text against a blue sky background. A red arrow labeled 'Main menus' points to a navigation bar containing 'HOME' and 'LESSONS'. Below 'LESSONS', a dropdown menu is open, showing 'WEEK 1'. Another red arrow labeled 'Submenu' points to the number '4' in the main title. Below the title, there is a photograph of a modern building entrance and a snowy mountain range. The text 'This website is for the Foundation Students in Level 4 at FMC' is centered below the images.

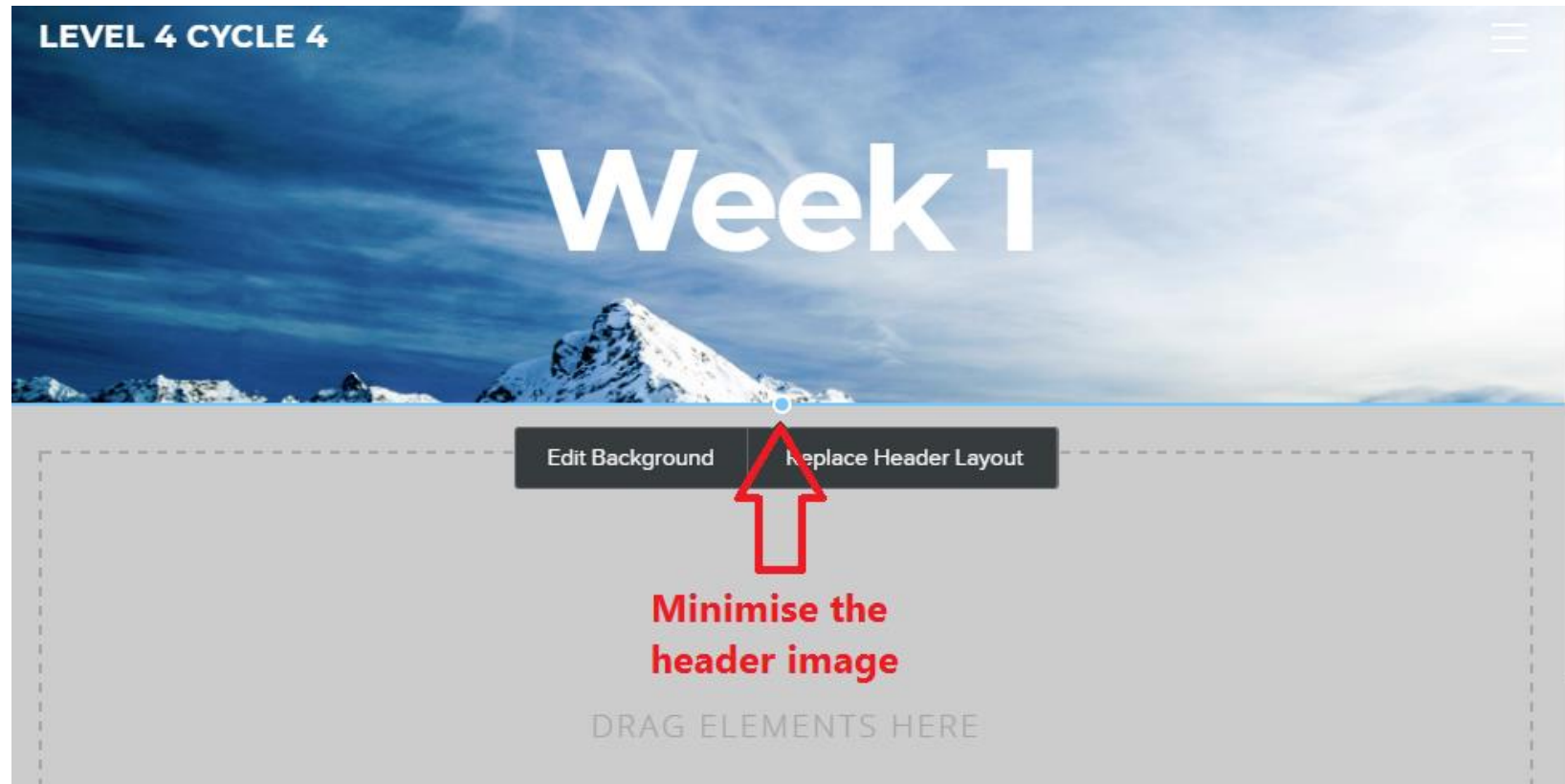
## Build Your Own Template Page and Duplicate It

# 05



# Minimise the header image for your template page

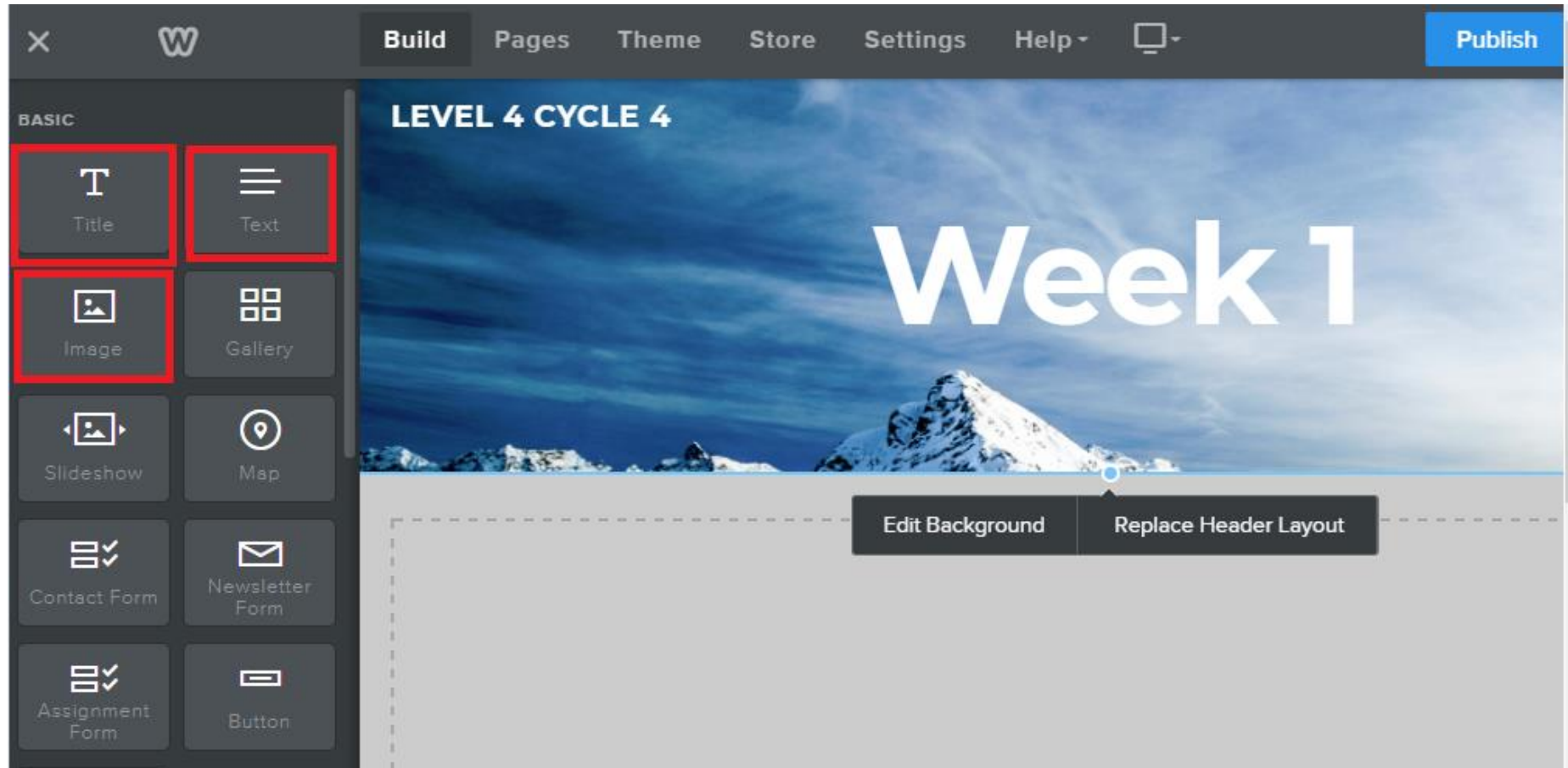
Drag the point upwards with your mouse





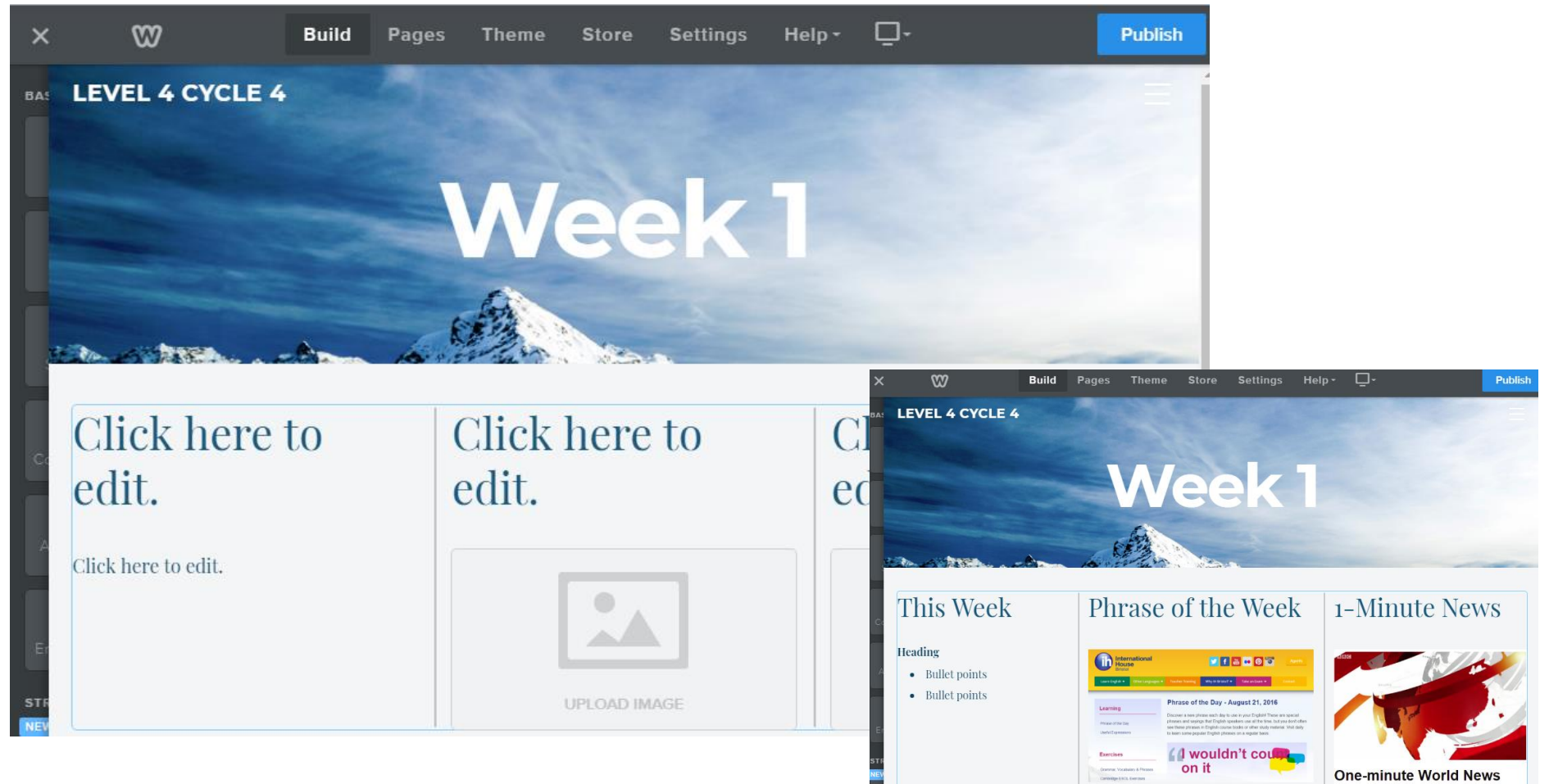
# Populate your template page

Use the **Title**, **Text** and **Image** tools to populate your template page



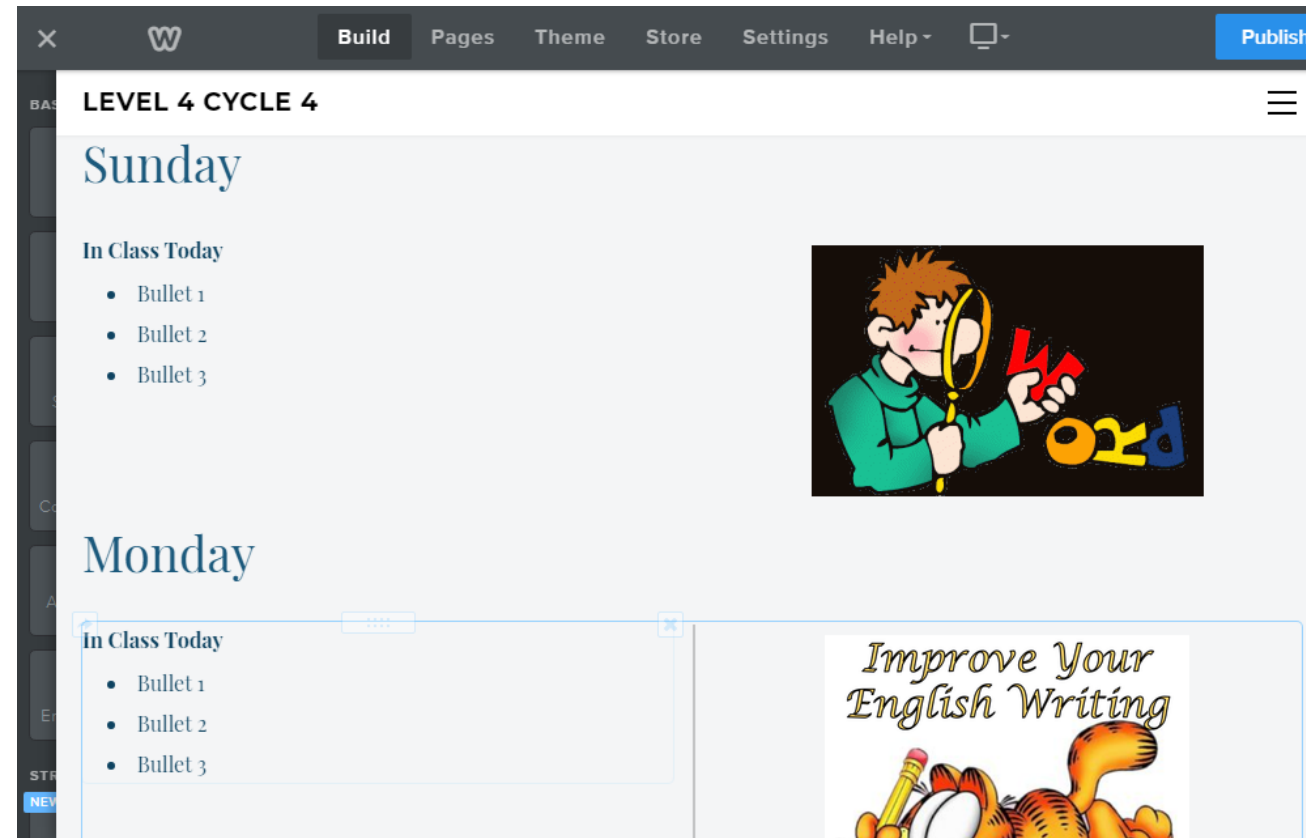
# Example of a weekly template – Main section

Weekly focus point  
at the top



# Example of a weekly template – Daily sections

Daily sections  
below




LEVEL 4 CYCLE 4

## Sunday

In Class Today

- Bullet 1
- Bullet 2
- Bullet 3




## Monday

In Class Today

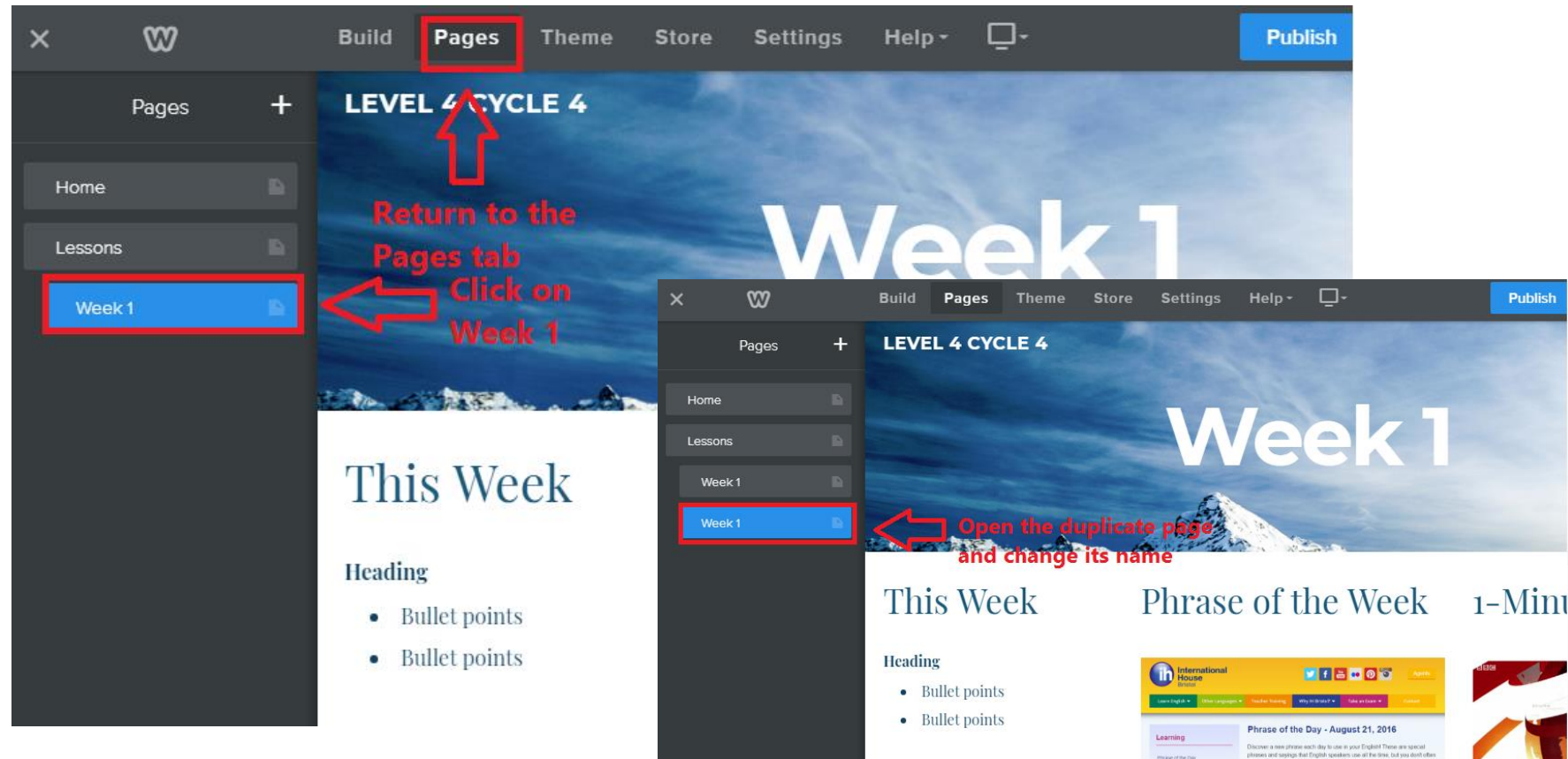
- Bullet 1
- Bullet 2
- Bullet 3

*Improve Your English Writing*



# Duplicating a template page

1. In **Pages** mode, select your template page
2. Click on Copy
3. Open your duplicate page and change its name
4. Repeat this for as many duplicate pages as you need



Build **Pages** Theme Store Settings Help - Publish

Pages +

Home Lessons

Week 1

LEVEL 4 CYCLE 4

Week 1

This Week

Heading

- Bullet points
- Bullet points

Build Pages Theme Store Settings Help - Publish

Pages +

Home Lessons

Week 1

Week 1

LEVEL 4 CYCLE 4

Week 1

This Week

Phrase of the Week

1-Min

Heading

- Bullet points
- Bullet points

International House

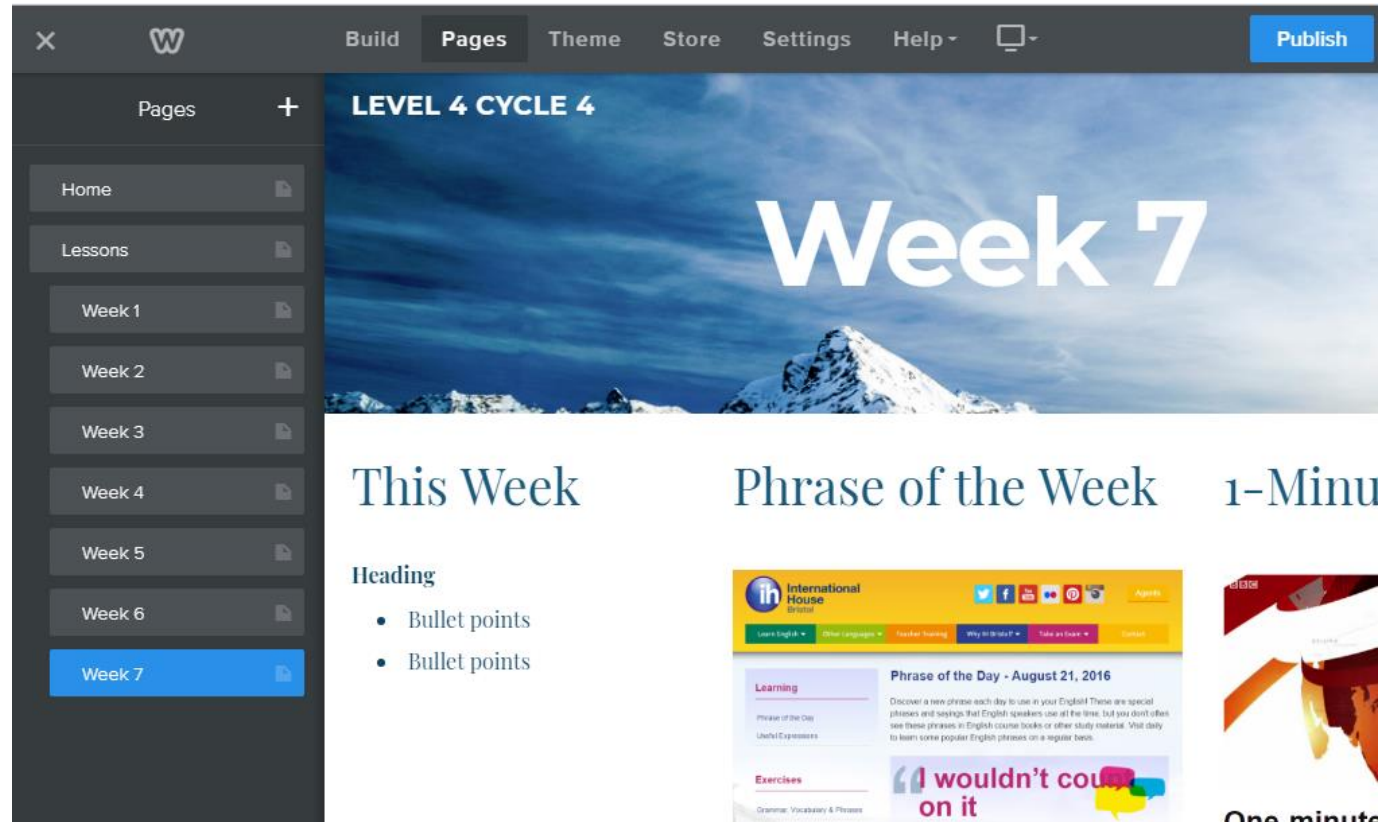
Learn English • What languages • Teacher training • Why to learn • Take a class • Contact

Learning

Phrase of the Day - August 21, 2016

Discover a new phrase each day to use in your English. There are special phrases and sayings that English speakers use all the time, but you don't often

# Main pages + subpages = increase website navigation



# Your website navigation



## This Week

### Heading

- Bullet points
- Bullet points

## Phrase of the Week



## 1-Minute News





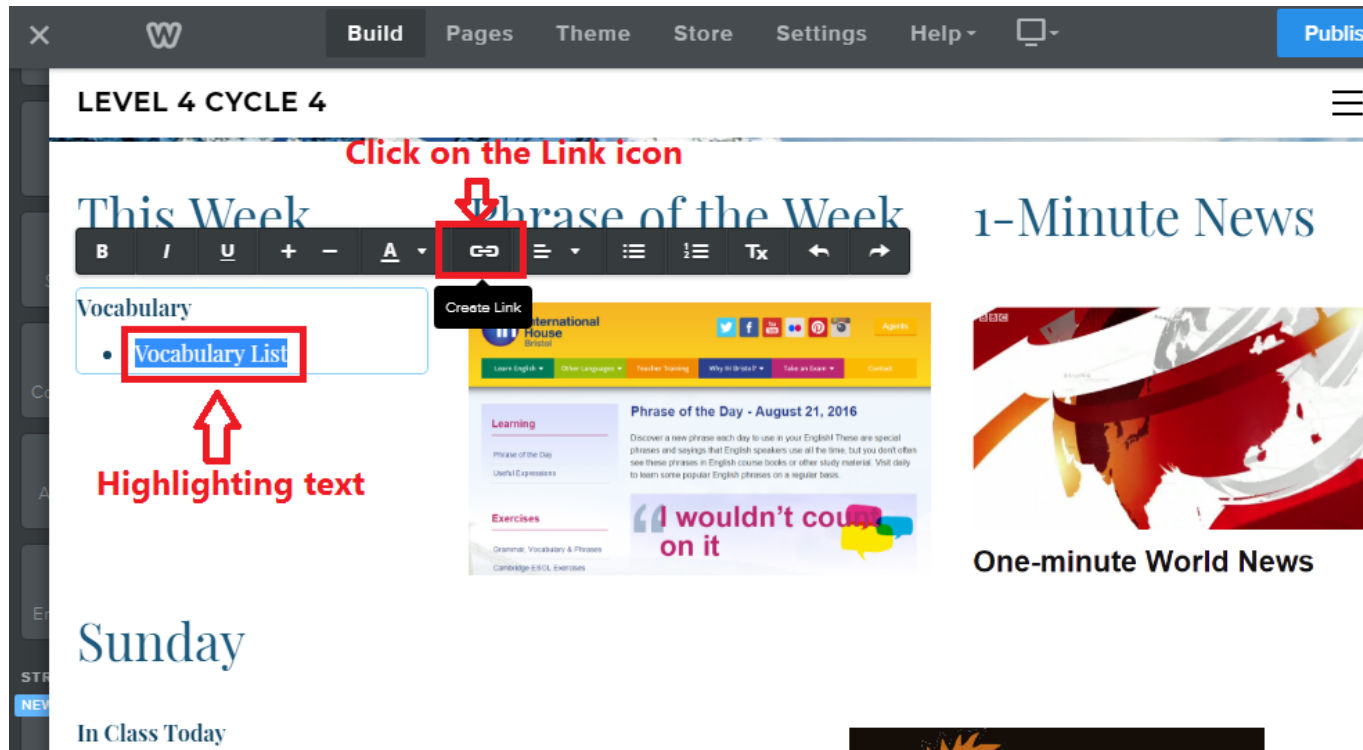
## Add Files & Links

06



# Adding Files

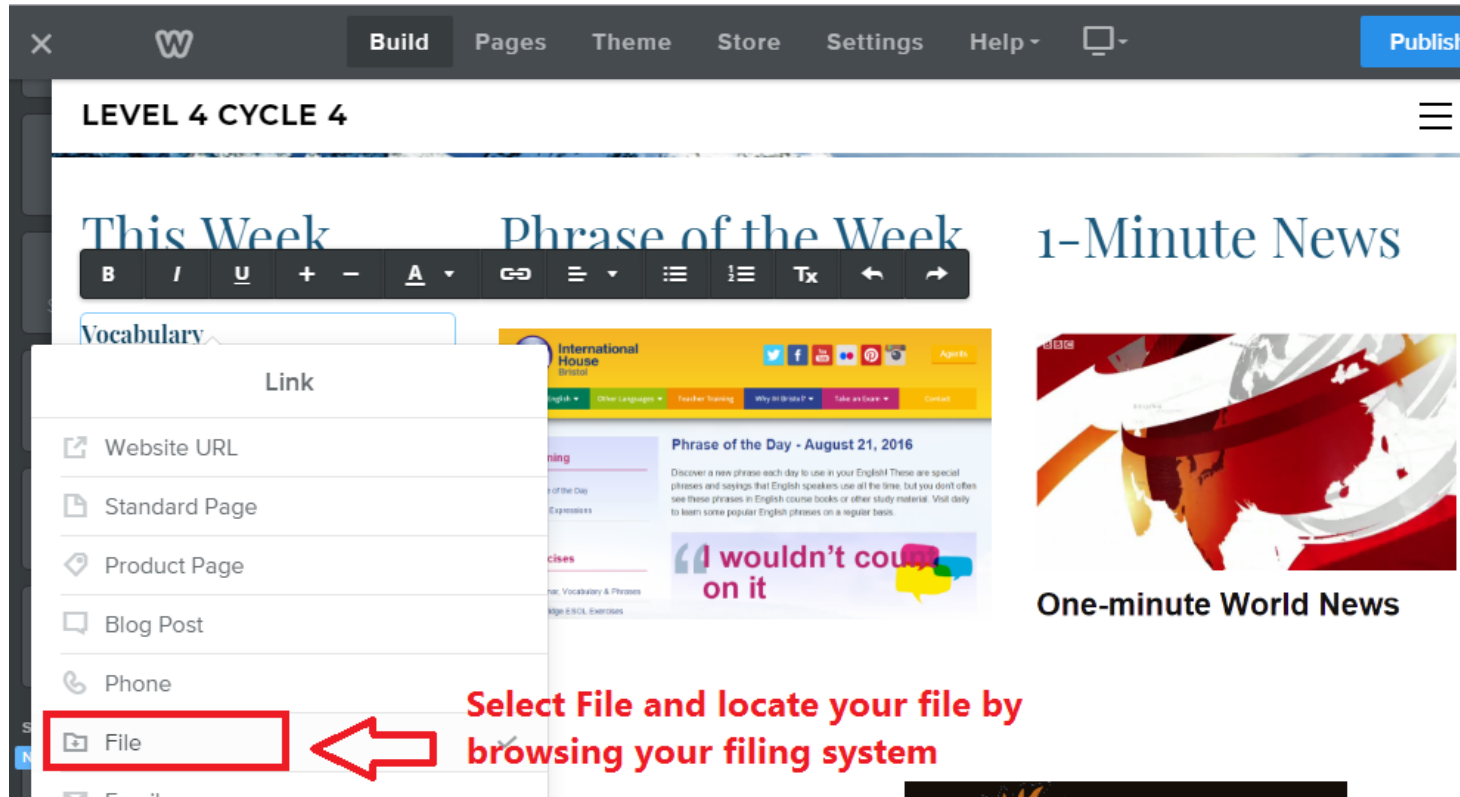
Highlight any text or image and click on the **Link** icon



The screenshot shows the Wix editor interface for a page titled "LEVEL 4 CYCLE 4". The main content area contains several sections: "This Week", "Phrase of the Week", "1-Minute News", "Vocabulary", "Sunday", and "In Class Today". The "Vocabulary" section is highlighted with a red box, and the text "Vocabulary List" is also highlighted with a red box. A red arrow points to the "Link" icon in the Wix editor toolbar, with the text "Click on the Link icon" above it. Another red arrow points to the highlighted text "Vocabulary List", with the text "Highlighting text" below it. A "Create Link" tooltip is visible over the "Link" icon. The "1-Minute News" section features a globe graphic and the text "One-minute World News". The "Phrase of the Week" section includes a "Learning" section with a "Phrase of the Day" and an "Exercises" section with a quote: "I wouldn't count on it".



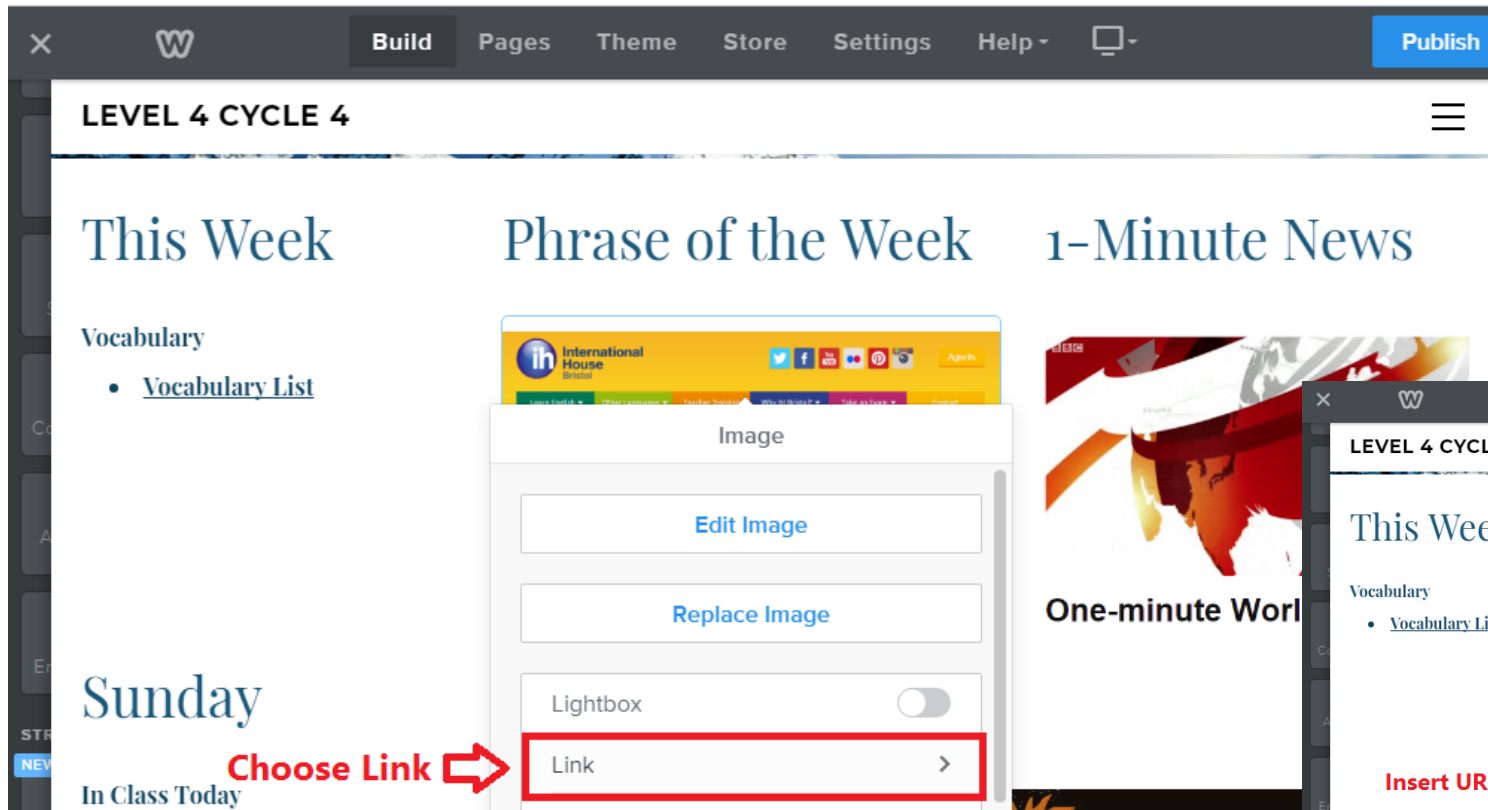
# Select the **File** option and upload your file



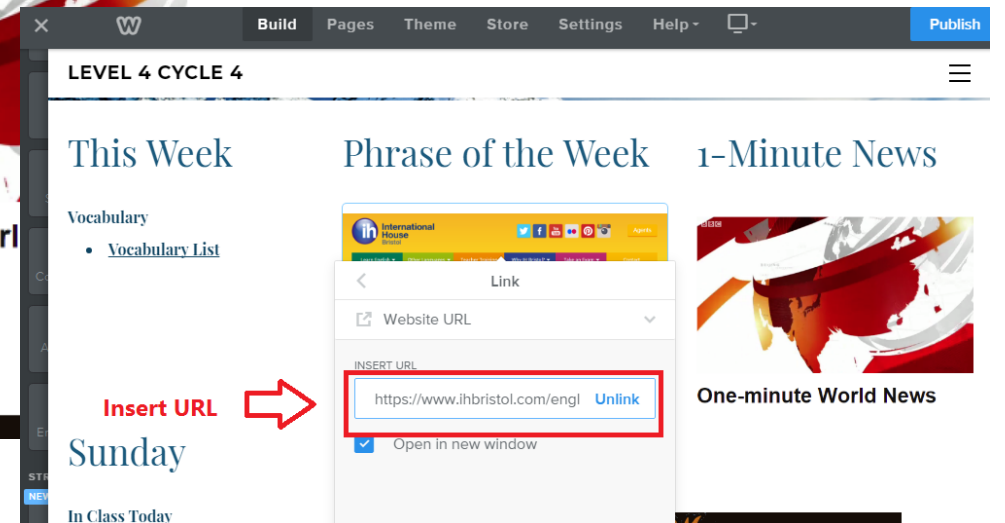
The screenshot shows a web editor interface with a top navigation bar containing 'Build', 'Pages', 'Theme', 'Store', 'Settings', 'Help', and a 'Publish' button. Below the navigation bar, the page title is 'LEVEL 4 CYCLE 4'. The main content area features a rich text editor with a toolbar and a 'Vocabulary' dropdown menu. The 'Link' dropdown menu is open, showing options: 'Website URL', 'Standard Page', 'Product Page', 'Blog Post', 'Phone', 'File', and 'Email'. The 'File' option is highlighted with a red box and a red arrow pointing to it. A red text box with an arrow points to the 'File' option, containing the text: 'Select File and locate your file by browsing your filing system'. The background shows a preview of a page with sections like 'This Week', 'Phrase of the Week', and '1-Minute News'.

# Add Links

Highlight any text or image and click on the **Link** icon



1. Select the Website URL option
2. Insert your URL in the URL field



# Congratulations!

- You now have a teaching website with:
  - a Home page
  - a new menu option (Lessons)
  - a number of submenus (Weeks)
- You have
  - Added text
  - Added images
  - Added links
  - Added files

## YouTube Videos & Picture Galleries

# 07



# YouTube Videos – Drag the YouTube icon onto your page

The screenshot shows a web builder interface with a blue top navigation bar containing 'BUILD', 'PAGES', 'THEME', 'STORE', 'SETTINGS', and 'UPGRADE'. The main content area is titled 'LEVEL 4 SUMMER' and features two columns: 'Vocabulary' and 'Grammar'. The 'Vocabulary' column contains the text 'This video is about how you can use mind maps to help you remember new vocabulary.' and a 'Learn More' button. The 'Grammar' column contains the text 'This guy believes that rapping is a good way to remember irregular verbs!' and a 'Learn More' button. On the left, a 'STRUCTURE' sidebar lists various elements: 'Divider', 'Spacer', 'HD Video', 'Audio', 'Document', 'YouTube', 'Flash', and 'File'. The 'YouTube' icon is highlighted with a red box, and a red arrow points from it to the 'Vocabulary' text.

# Place the YouTube icon where you want the video to show

Drag the YouTube icon to where you want the video

The blue line shows where (column/row) the video will be placed

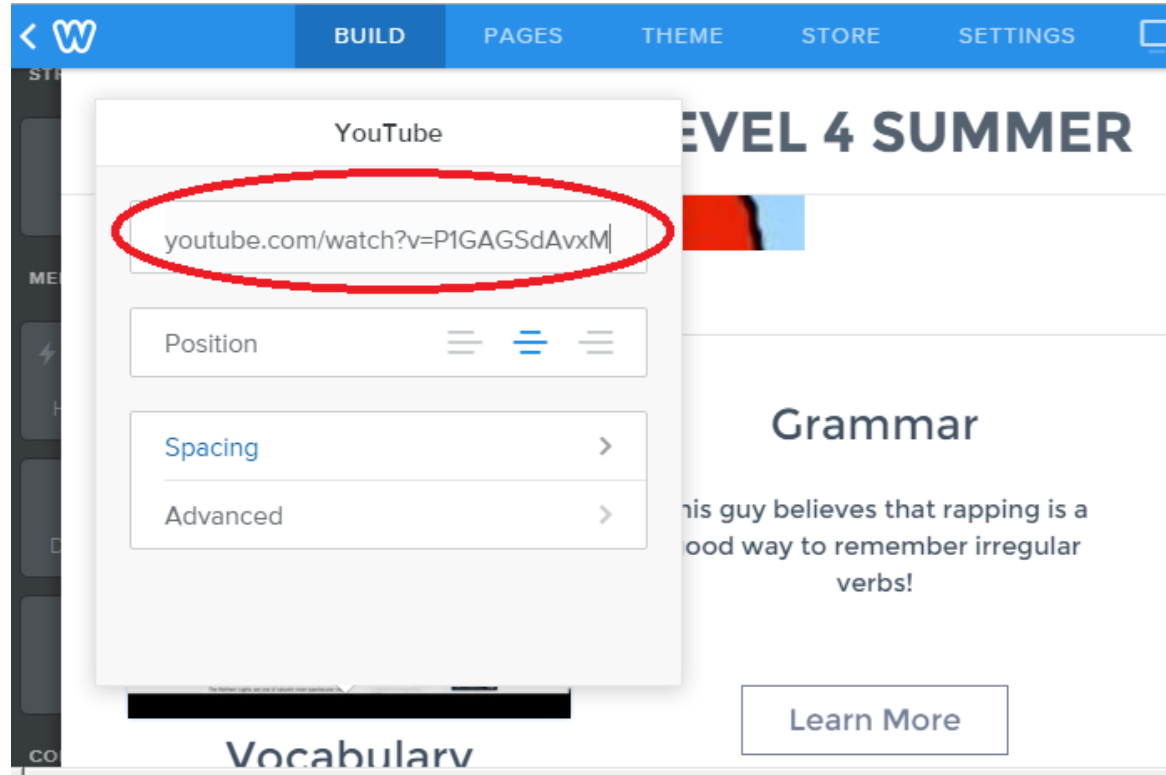
**LEVEL 4 SUMMER**

**Vocabulary**  
This video is about how you can use mind maps to help you remember new vocabulary.  
[Learn More](#)

**Grammar**  
This guy believes that rapping is a good way to remember irregular verbs!  
[Learn More](#)

**Writing about a Holiday**  
Here are some of my holiday photos. Find some holiday photos of your own and write a paragraph about one of your trips.  
Remember: First, Next, After that, Finally!

Click on the YouTube template image and add the URL for your video



# Your students can now watch the videos you have selected directly from the webpage.



## Vocabulary

This video is about how you can use mind maps to help you remember new vocabulary.



## Grammar

This guy believes that rapping is a good way to remember irregular verbs! What do you think?

## Writing about a Holiday

Here are some of my holiday photos. Find some holiday photos of your own and write a paragraph about one of your trips. Remember: First, Next, After that, Finally!

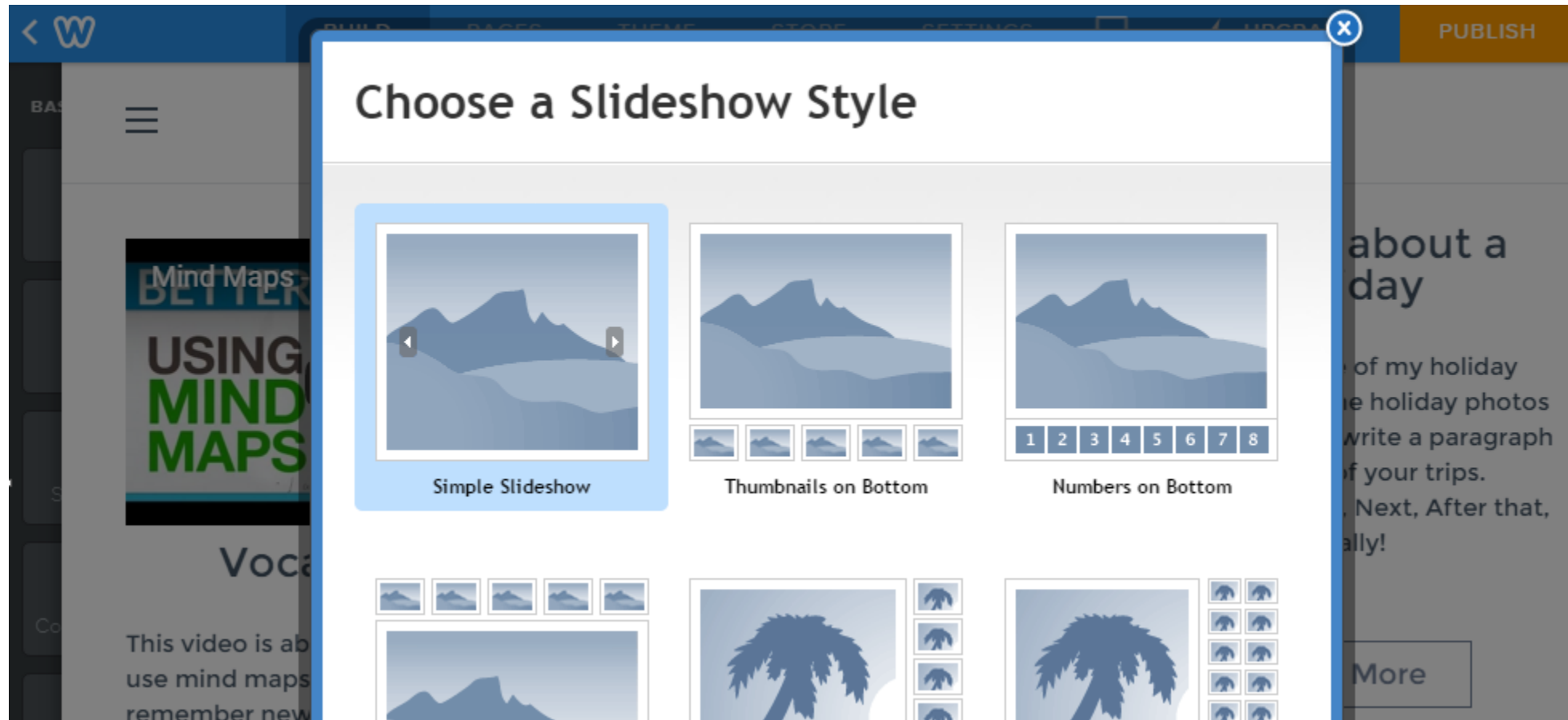
[Learn More](#)



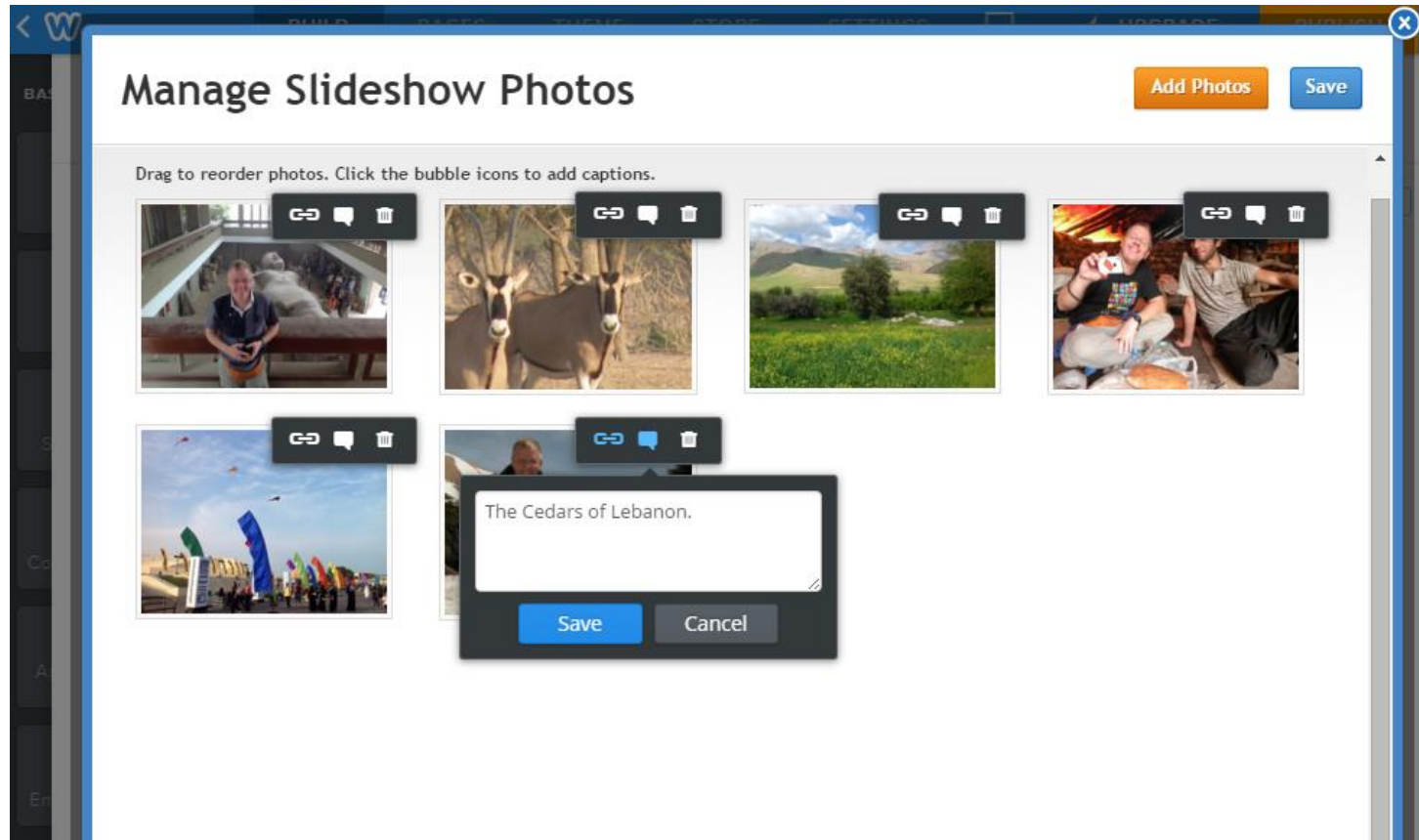
# Slide Show – Drag the Slide Show icon onto your page

The screenshot shows the Wix website editor interface. At the top, there is a navigation bar with options: BUILD, PAGES, THEME, STORE, SETTINGS, and PUBLISH. The main content area is titled "LEVEL 4 SUMMER" and contains three columns of content. The first column has a video thumbnail titled "Mind Maps: How to Lea..." with the text "USING MIND MAPS" and "Vocabulary" below it. The second column has a video thumbnail titled "Learn English ESL Irreg..." with the text "Grammar" below it. The third column has a text block titled "Writing about a Holiday" with a "Learn More" button below it. A blue "Slide Show" icon is being dragged from the top right of the page towards the "Writing about a Holiday" text block. Red arrows indicate the path of the drag operation from the icon to the text block.

# Select the Slideshow style you want



# Add Captions & Links to your Slideshow



# Videos and Slideshows are ready to go!



## LEVEL 4 SUMMER

Similar web page  
can be found [here](#)



### Vocabulary

This video is about how you can use mind maps to help you remember new vocabulary.



### Grammar

This guy believes that rapping is a good way to remember irregular verbs! What do you think?



### Writing about a Holiday

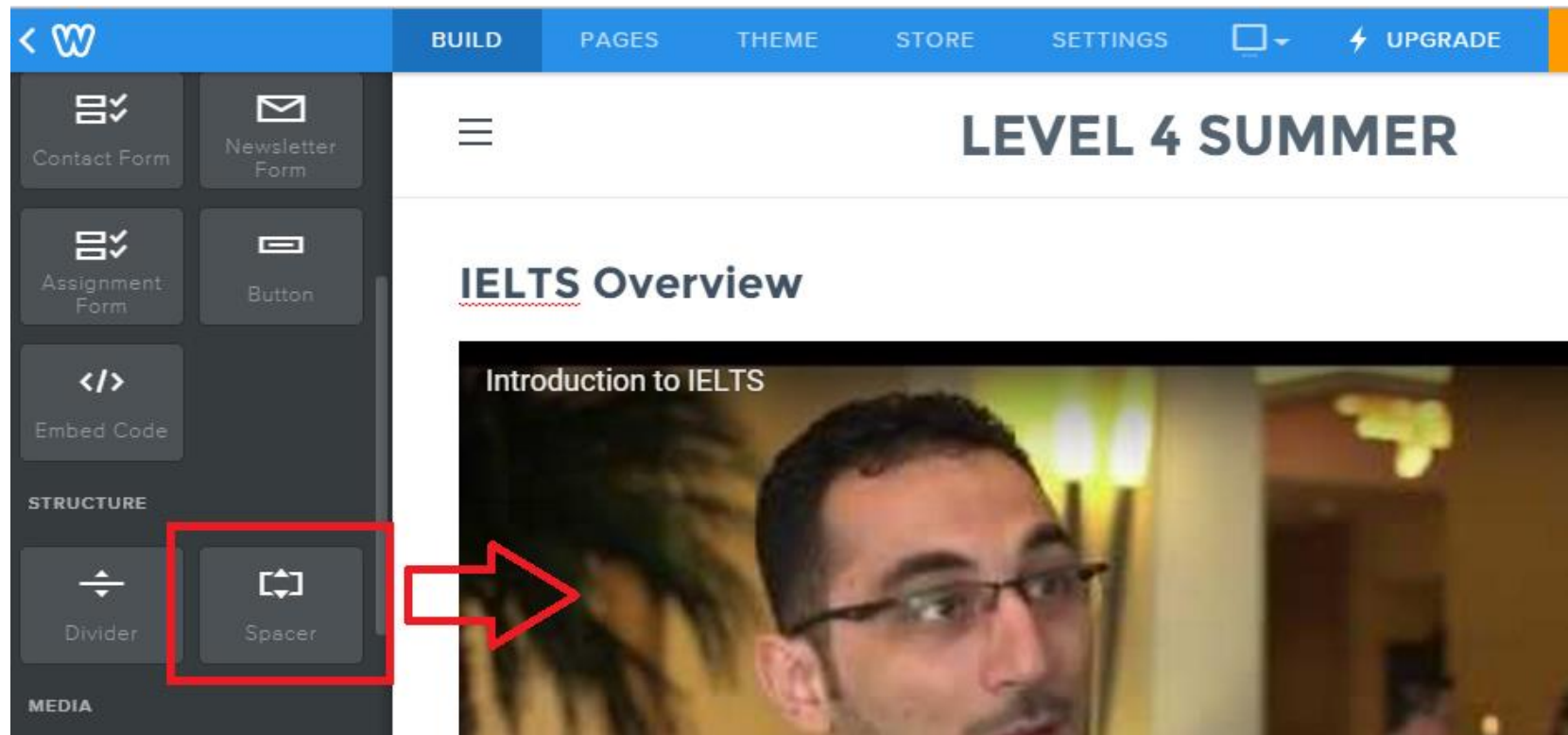
Here are some of my holiday photos. Find some holiday photos of your own and write a paragraph

## Layout Issues

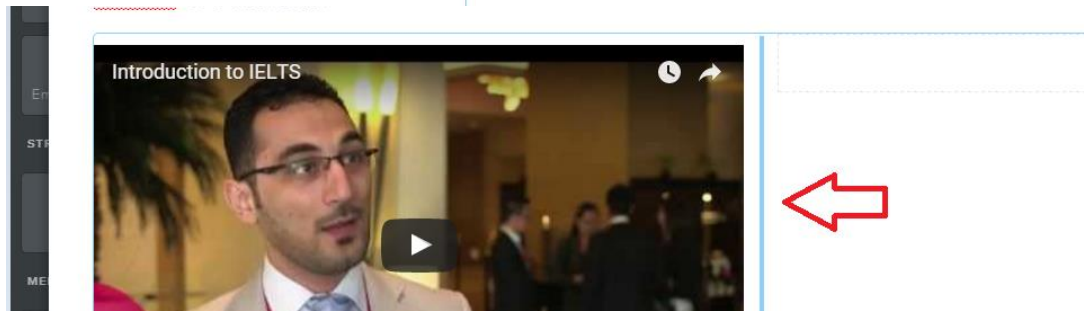
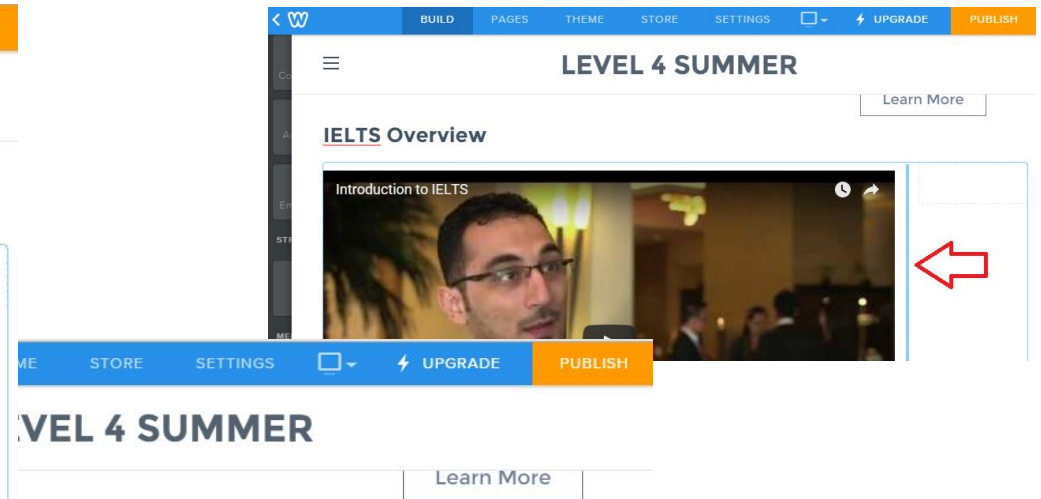
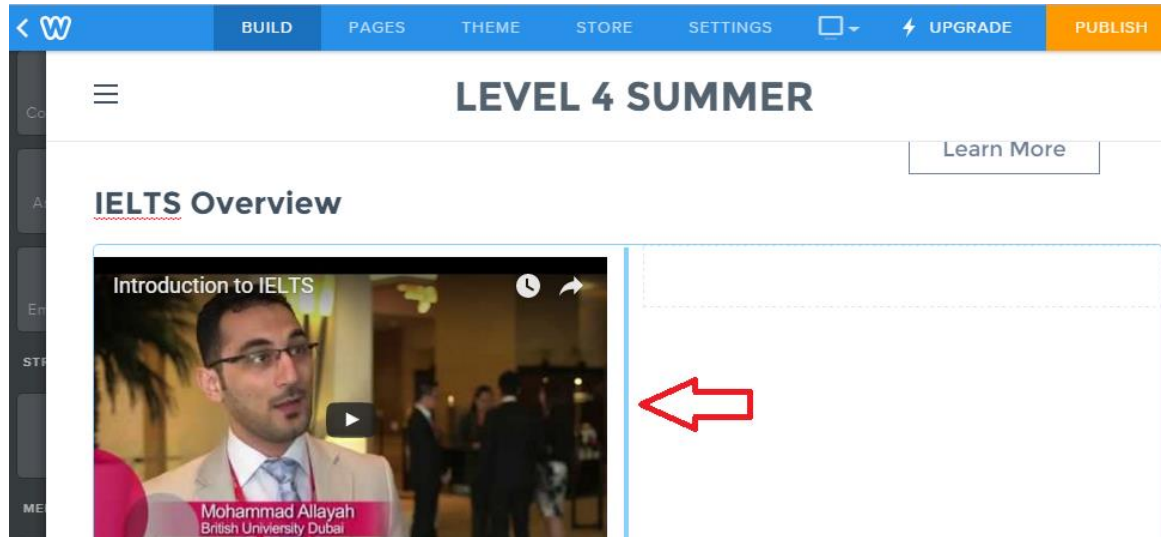
# 08



# Using the **Spacer** to resize elements



# Drag the **Spacer** line to resize your element (spacer creates empty space)



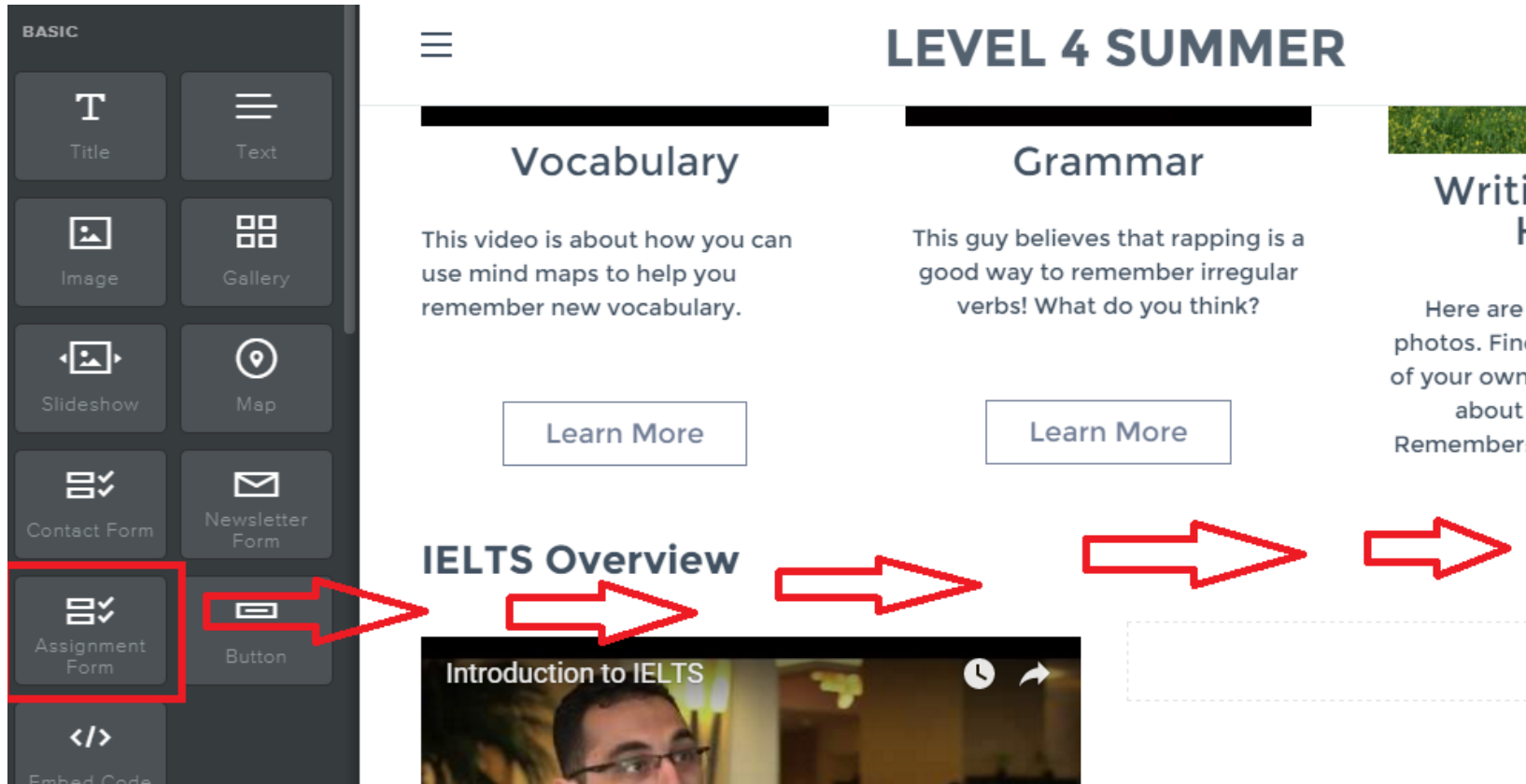
## Collecting Assignments & Projects

# 09





# Use the Assignment Form icon to collect student work



The image shows a mobile application interface. On the left is a sidebar menu titled 'BASIC' with various icons. The 'Assignment Form' icon, which looks like a document with a checkmark, is highlighted with a red box. A red arrow points from this icon to the main content area. The main area is titled 'LEVEL 4 SUMMER' and contains three content cards: 'Vocabulary', 'Grammar', and 'Writing'. Each card has a title, a short paragraph, and a 'Learn More' button. Below these cards is a video player titled 'Introduction to IELTS' with a play button. Red arrows also point from the video player towards the right side of the screen.

# Edit the Assignment Form to suit your needs

Remember: First, Next, After that,

[View Entries](#) [Form Options](#) [Save](#)

**Click here to edit.**

**Name \***

First Last

**Email \***

**Upload File \***

No file chosen

Max file size: 20MB

[View Entries](#) [Form Options](#) [Save](#)

**Submit your paragraph here.**

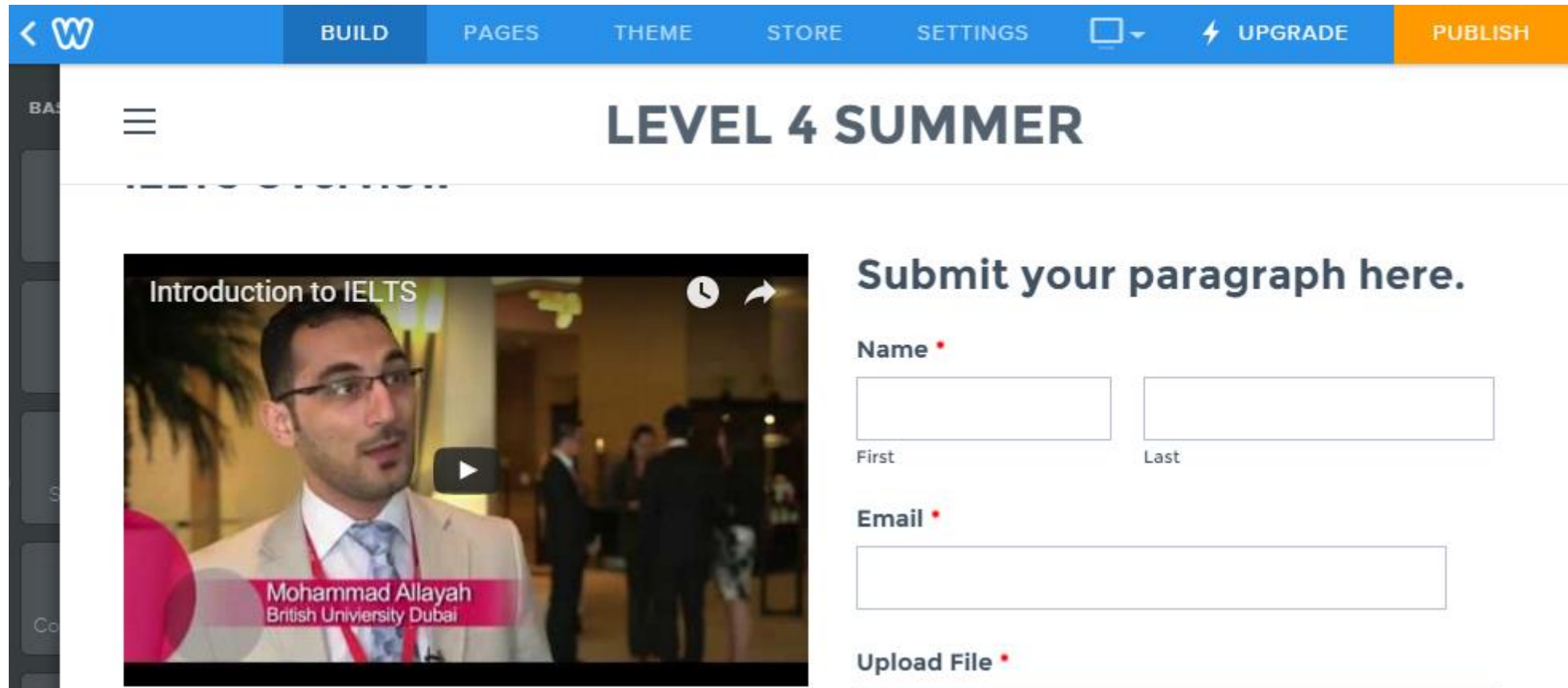
**Name \***

First Last

**Email \***

**Upload File \***

# Students can submit files up to 20 MB (PC and iPad)



The screenshot shows a WordPress page editor interface. At the top, there is a navigation bar with buttons for BUILD, PAGES, THEME, STORE, SETTINGS, and PUBLISH. The main content area is titled "LEVEL 4 SUMMMER". Below the title, there is a video player with the title "Introduction to IELTS" and a play button. The video player shows a man in a suit and glasses, identified as "Mohammad Allayah, British University Dubai". To the right of the video player, there is a form titled "Submit your paragraph here." with the following fields:

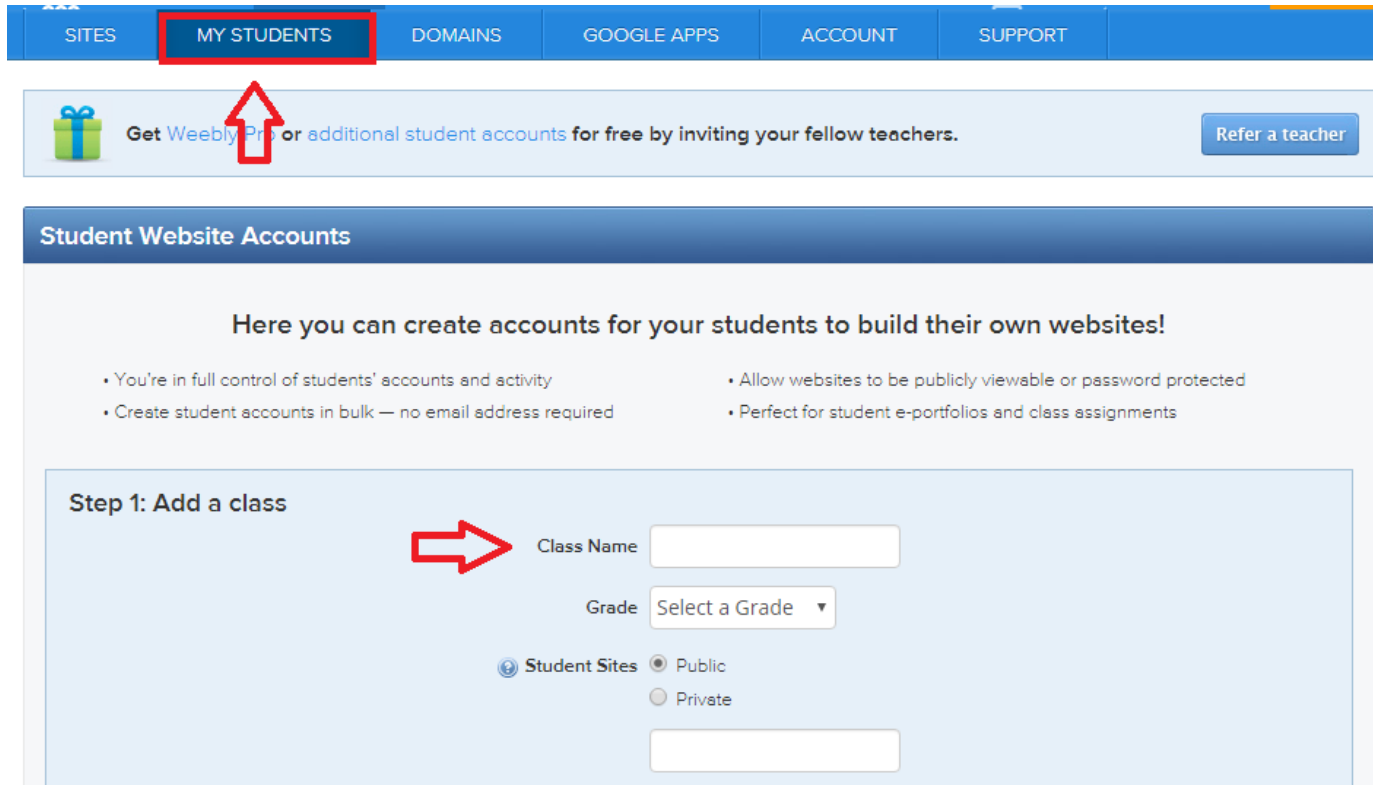
- Name \***: Two input fields for "First" and "Last" names.
- Email \***: One input field for an email address.
- Upload File \***: A button for uploading a file.

Set Up Websites for Your  
Students!

10



# First, click on **My Students** tab to create a class



The screenshot shows the 'MY STUDENTS' tab selected in the top navigation bar. Below the navigation bar is a promotional banner for Weebly Pro. The main content area is titled 'Student Website Accounts' and contains a heading 'Here you can create accounts for your students to build their own websites!' followed by four bullet points. Below this is a section titled 'Step 1: Add a class' which contains a form with the following fields: 'Class Name' (text input), 'Grade' (dropdown menu), 'Student Sites' (checkbox), 'Public' (radio button), 'Private' (radio button), and an empty text input field at the bottom. Red arrows point to the 'MY STUDENTS' tab and the 'Class Name' field.

SITES **MY STUDENTS** DOMAINS GOOGLE APPS ACCOUNT SUPPORT

Get Weebly Pro or additional student accounts for free by inviting your fellow teachers. Refer a teacher

### Student Website Accounts

Here you can create accounts for your students to build their own websites!

- You're in full control of students' accounts and activity
- Allow websites to be publicly viewable or password protected
- Create student accounts in bulk — no email address required
- Perfect for student e-portfolios and class assignments

**Step 1: Add a class**

Class Name

Grade

Student Sites  Public  Private

Next, add students and decide if sites are public or private (no email needed)

**Student Website Accounts**

Level 4 Add a class Student Accounts: 36 of 40 | Enable more

Add a student **Click on Add a student** Student websites are publicly viewable Class settings

**Add a Student** (add multiple students)

First Name  Last Name  Username  Password  Add Cancel

By creating a student account I certify that the student is over 13 or I have obtained parental consent. (passwords can be changed later)



**Decide if students' sites are public or private**

<input type="checkbox"/>	Account	First Name	Last Name	Sites
<input type="checkbox"/>	H00282263	Abdulrahman	Abdalla	1 site
<input type="checkbox"/>	H00300031	Abdalla	Abdelrahman	1 site <input type="checkbox"/>
<input type="checkbox"/>	H00087187	Fahd	Ahmed	
<input type="checkbox"/>	H00271001	Jasem	Ahmed	2 sites <input type="checkbox"/>

**Enter information for each student**

## Finally, print usernames & passwords for your record

Khalid	Mohamed	1 site <input type="checkbox"/>
Abdalla	Rashid	1 site <input type="checkbox"/>
Ali	Saeed	1 site <input type="checkbox"/>
Mohamed	Saif	
Ebraheim	Saleh	1 site <input type="checkbox"/>
Ahmed	Saleh	1 site <input type="checkbox"/>
Obaid	Salem	1 site <input type="checkbox"/>

**Print record of usernames and passwords**   [Print student list](#)

# Questions?



# THANK YOU

[bjorn.candel@hct.ac.ae](mailto:bjorn.candel@hct.ac.ae)

[www.hct.ac.ae](http://www.hct.ac.ae)



HCT\_UAE



hctuae